

PLEASANT VALLEY COMMUNITY SCHOOL DISTRICT  
Bettendorf, LeClaire, Riverdale, Iowa  
BOARD OF EDUCATION REGULAR MEETING, BELMONT ADMINISTRATION CENTER  
Monday, September 11, 2023; 6:00 p.m.

Streaming link:

[Pleasant Valley Community School District School Board Meeting - September 11, 2023](#)

*Supporting information for the agenda can be found at  
<https://www.pleasval.org/district/school-board/supporting-information>*

- I. Call to order and roll call, Pledge of Allegiance
- II. Approval of Agenda
- III. Communications, Concerns, and Constructive Ideas for the District
  - A. From Students, Parents, Teachers, and Visitors
  - B. From Board Members
  - C. From Administration
  - D. To the Secretary
- IV. Consent Agenda September 11, 2023
  - A. Minutes August 28, 2023 Regular Meeting
  - B. Personnel
  - C. Open Enrollment
  - D. Cooperative Teaching Agreement - Indiana University
- V. Approval of September 11, 2023 bills

Note: Blackhawk Bank & Trust warrants 158250 through 158482 to be issued for the following:

- A. General Fund: Motion by \_\_\_\_\_ second by \_\_\_\_\_ that General Fund warrants be issued in the total amount of \$498,314.65 in payment of invoices presented.
- B. Nutrition Fund: Motion by \_\_\_\_\_ second by \_\_\_\_\_ that Nutrition Fund warrants be issued in the total amount of \$70,556.27 in payment of invoices presented.
- C. Elementary/Junior High Activity Fund: Motion by \_\_\_\_\_ second by \_\_\_\_\_ that Elementary/Junior High Activity Fund warrants be issued in the total amount of \$1,680.68 in payment of invoices presented.

- D. High School Activity Fund: Motion by \_\_\_\_\_ second by \_\_\_\_\_ that High School Activity Fund warrants be issued in the total amount of \$51,884.96 in payment of invoices presented.
- E. Management Fund: Motion by \_\_\_\_\_ second by \_\_\_\_\_ that Management Fund warrants be issued in the total amount of \$12,270.00 in payment of invoices presented.
- F. Capital Projects Fund: Motion by \_\_\_\_\_ second by \_\_\_\_\_ that Capital Project Fund warrants be issued in the total amount of \$843,697.17 in payment of invoices presented.
- G. Physical Plant and Equipment Fund: Motion by \_\_\_\_\_ second by \_\_\_\_\_ that PPEL Fund warrants be issued in the total amount of \$320,915.51 in payment of invoices presented.
- H. Internal Service Fund: Motion by \_\_\_\_\_ second by \_\_\_\_\_ that Internal Service Fund warrants 6547 to 6550 be issued in the total amount of \$12,611.42 in payment of invoices presented.
- I. Trust Fund: Motion by \_\_\_\_\_ second by \_\_\_\_\_ that Trust Fund warrants be issued in the total amount of \$685.10 in payment of invoices presented.

VI. Old Business

VII. New Business

- A. English Language Learners (ELL) Instructional Team - Jill Kenyon and Jamie Homb
- B. Summer School Report - Tony Hiatt
- C. Board Policy Review - Brian Strusz

VIII. Future Dates

- 1. Monday, September 25, 2023 - Regular Board Meeting 6:00 p.m.
- 2. Monday, October 9, 2023 - Regular Board Meeting 6:00 p.m.

IX. Adjournment

**Pleasant Valley Community School District  
Board of Education  
Supporting Information  
Monday, September 11, 2023**

ITEM #1: RECOGNITION

ITEM #2: CONSENT AGENDA

1. Approval of Minutes: August 28, 2023 Regular Meeting
2. Personnel: The list of personnel changes is included in the supporting documents.
3. Open Enrollment: The following open enrollments have been approved/denied since the last board meeting: From Davenport - ONE grade 3 continuation. DENIED: From Bettendorf - ONE grade 10 due to lack of space.
4. Cooperative Teaching Agreement: Indiana University. A copy of the agreement is included with the supporting documents.

**Required Motion: I move the Board approve the Consent Agenda as presented.**

ITEM #3: OLD BUSINESS

ITEM #4: NEW BUSINESS

- A. ENGLISH LANGUAGE LEARNERS (ELL) INSTRUCTIONAL TEAM: EL Coordinator Jamie Homb and Director of Student Services Jill Kenyon will be present to share the goals of our EL program along with the services we are able to provide our EL students. In addition, they will provide an update on the history of our EL program and how this program has developed to ensure we are able to support the identified needs.

**No Required Motion**

- B. SUMMER SCHOOL REPORT: Director of Elementary Education Tony Hiatt will provide the 2023 summer school summary report outlining the programs offered at each level, student participation and the final financial information.

**Required Motion: I move the Board accept the 2023 summer school report as presented. Roll call vote.**

- C. BOARD POLICY REVIEW: The first set of board policies for review during this meeting will be policies associated with our school nutrition program. The updates are in compliance with federal and state laws. We will have the first reading on the following policies: 701.1, 701.1R1, 701.1E1, 701.1E2, 701.2, 701.3 and 701.4.

During the 2023 legislative session, a variety of legal topics were updated that resulted in adjustments to school board policies. We will begin to review the updates over the course of our September and October board meetings. During this meeting we will have the first reading of the following policies: 104, 104.R1, 421, 422, 504.09 and 601.2.

The policies are included in the supporting materials.

**No Required Motion**

ITEM #5: FUTURE DATES

1. Monday, September 25, 2023; 6:00 p.m. - Board of Education Meeting
2. Monday, October 9, 2023; 6:00 p.m. - Board of Education Meeting
3. Thursday, November 16, 2023 - IASB State Convention

**PLEASANT VALLEY COMMUNITY SCHOOL DISTRICT**

Bettendorf, LeClaire, Riverdale

UNOFFICIAL MINUTES

BOARD OF EDUCATION REGULAR MEETING

BELMONT ADMINISTRATION CENTER

Monday, August 28, 2023; 6:00 P.M.

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<https://www.youtube.com/watch?v=QjvXj7UV1yg>

*Previous to the start of the board meeting, the board and administrators toured new construction at PVJH, Forest Grove, Pleasant View and PVHS.*

**CALL TO ORDER:** President Wagle called the meeting to order at 6:00 p.m.

**MEMBERS PRESENT:** Ayers, Brockmann, Hoskins, Kanwischer, Kunkel, Rivera, Wagle. Absent: none. Also present: Brian Strusz, Bernie Brustkern, Mike Clingingsmith, Tony Hiatt, Jill Kenyon, Heather Larson, Deborah Dayman and others.

**PLEDGE OF ALLEGIANCE**

**AGENDA APPROVED:** Motion by Ayers, second by Kanwischer that the agenda be approved as presented. All ayes. Motion carried.

**COMMUNICATIONS:** President Wagle welcomed everyone to the meeting and read the vision of the District: It is the vision of the Pleasant Valley Community School District that we shall provide the finest academic and extra-curricular programs in the state – not in some things, but in everything; not for some students, but for every student.

Comments from the public can be viewed on the streaming link, above.

Director Kunkle thanked faculty and staff for a great start to the school year and congratulated the Class of '98 on their 25th class reunion, which will be celebrated next weekend.

Director Kanwischer thanked the Bettendorf High School Choir, who invited members of the Pleasant Valley High School Choir to join them in singing the National Anthem at the PV/Bettendorf football game last Friday evening.

Director Ayers thanked Leland Zenk, Brian Strusz and building administrators for the new construction tour.

Superintendent Strusz thanked PVJH social studies teacher Jennifer Broders for her 30 years of service to Pleasant Valley Junior High students. Mrs. Broders announced her retirement from teaching at the end of the 2023-24 school year.

Superintendent Strusz announced that, for the seventh consecutive year, the Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to Pleasant Valley Community School District for its annual comprehensive financial report for the fiscal year ended June 30, 2022. The report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full

disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the report.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Chief Financial Officer Mike Clingingsmith thanked Mr. Strusz and the Board for their acknowledgement of the award and commended business office personnel: Lorrie Wakeland, District Accountant; Kelly Hatler, Payroll Specialist; Kim Meyer, Accounts Payable/Bookkeeper; Lisa Paper, recently retired Accounts Payable/Bookkeeper and Corie Gamble, Director of Food Service.

#### **CONSENT AGENDA:**

The August 28, 2023 consent agenda consists of the following:

- MINUTES: The approval of minutes of the August 14, 2023 Regular Meeting.
- PERSONNEL:

#### **CERTIFIED:**

Jennifer Broders, Social Studies Teacher at PV Junior High, has submitted notice of her retirement at the end of the 2023-24 school year after 30 years of teaching; all in the District.

#### **CLASSIFIED:**

Eric Dilley, Special Education Paraeducator at Forest Grove Elementary, has submitted notice of his resignation effective August 21, 2023. Dawn Dittmer, Special Education Paraeducator at Forest Grove Elementary, has submitted notice of her resignation effective August 9, 2023. Lisa Kinzer, Special Education Paraeducator at Forest Grove Elementary, has submitted notice of her resignation effective August 11, 2023 and is recommended for regular employment as a Part-Time Custodian at Forest Grove Elementary starting August 16, 2023. Probationary period is waived as she previously served as a summer Custodian and is a long time employee of the District. Lori Kleindolph, Special Education Paraeducator at PV High School, will have a change in letter of assignment from 5.75 hours per day to 8 hours per day starting August 23, 2023. Sara Mooney is recommended for regular employment as a Special Education Paraeducator at Pleasant Valley High School starting August 23, 2023. Sue Nass, Paraeducator at Forest Grove Elementary, will have a change in letter of assignment from 3 hours per day to 5.5 hours per day starting August 23, 2023, adding bus monitor duties.

Jack Pagett is recommended for regular employment as a part time Campus Monitor at Pleasant Valley High School starting August 23, 2023. Lily Porter, Special Education Paraeducator at Pleasant Valley Junior High, has submitted notice of her resignation effective August 10, 2023. Deborah Ross, Academic Interventionist at Pleasant Valley Junior High, is nearing the end of her probationary period and is recommended for permanent employment starting September 1, 2023. Alice Soots, Food Service Worker, has submitted notice of her resignation effective August 17, 2023. Lauren Stearman is recommended for employment as a Special Education Paraeducator at Cody Elementary starting August 23, 2023. Probationary period is waived as she has worked as a substitute paraeducator in the building.

**CLASSIFIED: (information only)**

Grace Auliff, currently employed as a part time Custodian at Riverdale Heights Elementary, is recommended for probationary employment as Head Custodian at Bridgeview Elementary starting August 16, 2023.

Craig Belk is recommended for probationary employment as a Special Education Paraeducator at Pleasant Valley Junior High starting August 23, 2023. Daniela Corrent is recommended for probationary employment as an ESL (English as a Second Language) Paraeducator at Hopewell Elementary starting August 23, 2023.

Logan Coudron is transferring from a Part-Time Custodian at Riverdale Heights to a Part-Time Custodian at Bridgeview Elementary effective September 15, 2023. Deepitha Kartheepan is recommended for probationary employment as a Special Education Paraeducator at Forest Grove Elementary starting August 23, 2023. Dawn Knutson is recommended for probationary employment as a Special Education Paraeducator at Pleasant View Elementary starting August 22, 2023.

Brennan Korczak is recommended for probationary employment as a part time Custodian at Riverdale Heights Elementary starting August 28, 2023. Rebecca Kost is recommended for probationary employment as a Special Education Paraeducator at Cody Elementary starting August 23, 2023. Kaylee Schwarz is recommended for probationary employment as a Special Education Paraeducator at Forest Grove Elementary starting August 23, 2023. Erika Sorenson is recommended for probationary employment as a Special Education Paraeducator at Pleasant Valley Junior High starting August 23, 2023. David Vasquez is recommended for probationary employment as a Special Education Paraeducator at Forest Grove Elementary starting August 25, 2023. Ryan Zeskey is recommended for probationary employment as a Study Hall Monitor at Pleasant Valley Junior High starting September 7, 2023.

**TEACHER LEADERSHIP:**

**ADD:**

Jose Lara	Year 1 Co-Mentor
Jill Skyles	Year 1 Co-Mentor
Betsy Mansfield	Music Collaborative Supporter

**DROP:**

Grant Housman	CTE Collaborative Lead
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**EXTRA-CURRICULAR:**

**ADD:**

Sarah Fox	PVHS Assistant Bowling Coach
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**DROP:**

Jose Lara	PVHS Head Softball Coach
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- OPEN ENROLLMENT: The following open enrollments IN have been approved starting the 2023-24 school year:

23-24	BETT	DAV	total
K		1	1
2		1	1
7		1	1
8	1	1	2
total	1	4	5

The following open enrollments have been denied due to lack of space: One grade 4, two grade 8, one grade 10, one grade 12.

- EASTERN IOWA COMMUNITY COLLEGE Memorandum Of Agreement for College Credit Courses for High School Students

Motion by Ayers, second by Hoskins that the consent agenda be approved as presented. All Ayes. Motion Carried.

**EXPENSES APPROVED:**

Motion by Hoskins, second by Kanwischer that General Fund warrants be issued in the total amount of \$605,282.06 in payment of invoices presented. All ayes. Motion carried.

Motion by Ayers, second by Kunkel that Nutrition Fund warrants be issued in the total amount of \$54,708.95 in payment of invoices presented. All ayes. Motion carried.

Motion by Kunkel, second by Ayers that Elementary/Junior High Activity Fund warrants be issued in the total amount of \$4,078.52 in payment of invoices presented. All ayes. Motion carried.

Motion by Ayers, second by Brockmann that High School Activity Fund warrants be issued in the total amount of \$50,890.58 in payment of invoices presented. All ayes. Motion carried.

Motion by Kanwischer, second by Kunkel that Management Fund warrants be issued in the total amount of \$7,411.33 in payment of invoices presented. All ayes. Motion carried.

Motion by Hoskins, second by Rivera that Capital Project Fund warrants be issued in the total amount of \$7,470.00 in payment of invoices presented. All ayes. Motion carried.

Motion by Kunkel, second by Brockmann that Physical Plant and Equipment Levy (PEEL) Fund warrants be issued in the total amount of \$39,862.63 in payment of invoices presented. All ayes. Motion carried.

Motion by Kanwischer, second by Ayers that Internal Service Fund warrants 6542 through 6546 be issued in the total amount of \$27,971.79 in payment of invoices presented. All ayes. Motion carried.



Motion by Ayers, second by Brockmann that Trust Fund warrants be issued in the total amount of \$1,244.05 in payment of invoices presented. All ayes. Motion carried.

**2023-24 ENROLLMENT UPDATE:** Superintendent Strusz provided an enrollment update to the Board. As we begin the 2023-24 school year, enrollment numbers will continue to fluctuate, especially between now and the October 1st count day. Preliminary numbers were shared as follows:

- Total Enrollment is up approximately 120 students.
- Approximate enrollment by level: K-6 = 3015; 7-8 = 918; 9-12 = 1693
- 13 of our 42 total grades in our six elementary buildings have two or fewer open seats
- 379 students are open enrolled IN to the district, and 326 are open enrolled OUT of the district
- 119 district students are homeschooled, a number comparable to the previous 3 years.

After count day, state reported enrollment numbers will be shared with the board.

No required motion.

**FIRST WEEK OF SCHOOL UPDATE:** Superintendent Strusz described to the Board highlights of the first week of school including transportation and the district response to the high heat indexes on Wednesday and Thursday. He thanked students, staff, administration and parents for a strong start to the 23-24 school year.

No required motion.

**KINDERGARTEN SCREENING UPDATE:** The inaugural year of kindergarten screening has just been completed with the goals of improving District programming and supporting all kindergarten students during this important transition period. Screening priorities include:

- a. *Meet ALL learners where they are* (academically and behaviorally) as early as possible
- b. Beginning of year assessments are completed by Labor Day weekend instead of October
- c. "Just Right Learning" for all - ranging from intervention to extension - starts sooner
- d. Implementation of research-based practices for Kindergarten Ready Assessments (KRA)
- e. Position our teachers and other support staff to implement multi-tiered systems of support so ALL student needs are met and optimal growth occurs

Teachers and administrators constructed school-based teams and 359 kindergarten students were screened using the Brigance 5 year old screener. Screenings took place August 23-24. Class assignments and staggered start dates were posted to Infinite Campus Friday, August 25th and Meet & Greet was held August 28th. All kindergarten students will attend starting the Tuesday after Labor Day. Later in September the teacher and administrator team will reflect on the first year of this process taking into consideration parent, student, teacher and district perspectives so we can continue to refine the process.

No required motion.

**MEETING ADJOURNED:** The meeting adjourned at 6:45 p.m.

## FUTURE DATES:

September 11, 2023

Regular School Board Meeting; 6:00 p.m.

September 25, 2023

Regular School Board Meeting; 6:00 p.m.

### School Board Elections - November 7, 2023

The school election is held during odd-numbered years in conjunction with regular city elections. Director District seats #3, #4, #5 and #6 will be voted upon. Additional information, required forms and a director district map is posted on the [School Board](#) page of the Pleasant Valley Community School District website [www.pleasval.org](http://www.pleasval.org).

JULY 2023

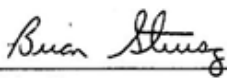
### **NOTICE OF NONDISCRIMINATION**

It is the policy of the Pleasant Valley Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity, and socioeconomic status (for programs) in its educational programs and its employment practices. Further, the board affirms the right of all students and staff to be treated with respect and to be protected from intimidation, discrimination, physical harm and harassment.

The district requires all persons, agencies, vendors, contractors and other persons and organizations doing business with or performing services for the school district to subscribe to all applicable federal and state laws, executive orders, rules and regulations pertaining to contract compliance and equal opportunity.

The district is committed to the policy that no otherwise qualified person will be excluded on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability, or age. Further, the board affirms the right of all students and staff to be treated with respect and to be protected from intimidation, discrimination, physical harm and harassment.

Inquiries concerning the application of federal and state nondiscrimination statutes and the implementing regulations to the district may be referred to Mike Zimmer, who has been designated by the district as Educational Equity Coordinator, or to the Director of the Office for Civil Rights, Department of HEW, and Washington, D.C. Mr. Zimmer's office is at Pleasant Valley Administration Center, 525 Belmont Rd., Bettendorf, Iowa 52722; telephone (563) 332-5550.



\_\_\_\_\_  
Brian Strusz  
Superintendent

PLEASANT VALLEY COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
PERSONNEL APPROVAL  
September 11, 2023  
*updated*

**CERTIFIED:**

Elizabeth Moritz, Science teacher at Pleasant Valley High School, has submitted notice of her retirement at the end of the 2023-24 school year after 38 years of service - 24 in PVCSD.

**CERTIFIED: (information only)**

**CLASSIFIED:**

Erin Asche, Special Education Paraeducator at Pleasant Valley Junior High School, is nearing the end of her probationary period and is recommended for regular employment effective September 16, 2023.

Sharon Gilmore, Food Service Worker at Pleasant Valley High School, has submitted notice of her resignation effective September 1, 2023.

Barrett Lindmark is recommended for regular employment as a Special Education Paraeducator at Pleasant Valley High School starting September 5, 2023. Probation period is waived as Barrett is a current district employee.

Mindy Mahalla-Huhn, Paraeducator at Riverdale Heights Elementary, will have 1.25 hours per day added to her contract day effective August 29, 2023.

Nicole Mayo, Special Education Paraeducator at Bridgeview Elementary will have .75 hours per day added to her contract effective September 6, 2023.

Connie Miller, Paraeducator at Pleasant Valley Junior High, has submitted notice of her resignation effective August 16, 2023.

Kalissa Smiddy, Special Education Paraeducator at Pleasant Valley High School, is nearing the end of her probationary period and is recommended for regular employment effective September 16, 2023.

Courtney Sweitzer, Special Education Paraeducator at Bridgeview Elementary, will have 2.25 hours added to her contract effective September 12, 2023.

PLEASANT VALLEY COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
PERSONNEL APPROVAL  
September 11, 2023  
*updated*

Valerie Wilson, Special Education Paraeducator at Riverdale Heights Elementary, will have 30 minutes per day added to her contract effective August 29, 2023.

**CLASSIFIED: (information only)**

Brooke Boldt is recommended for probationary employment as a Food Service Worker at Pleasant Valley High School starting September 5, 2023.

Rose Chenoweth Rockstroh is recommended for probationary employment as a Special Education Paraeducator at Forest Grove Elementary starting September 8, 2023.

Brooke Haycraft is recommended for probationary employment as a Preschool Paraeducator at Bridgeview Elementary starting September 8, 2023.

Beatrice Kamadjeu is recommended for probationary employment as a Special Education Paraeducator at Forest Grove Elementary starting 9/12/2023.

Isaac Kaufman is recommended for probationary employment as a part-time Custodian at Pleasant Valley Junior High starting September 25, 2023.

Kelli Prunty is recommended for probationary employment as a part-time Custodian at Riverdale Heights Elementary starting September 16, 2023.

Desmond White is recommended for probationary employment as a part-time Custodian at Pleasant Valley High School starting September 18, 2023.

**TEACHER LEADERSHIP:**

Janene Murphy

PVHS CTE Collaborative Lead

**EXTRA-CURRICULAR:**

ADD:

Jeremy Bowling

PVJH Assistant Wrestling

DROP:

Eric Crawford

PVHS Girls Assistant Tennis

PLEASANT VALLEY COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
PERSONNEL APPROVAL  
September 11, 2023  
*updated*

**SALARY ADVANCEMENTS:** The following staff members have earned extra credits since their contracts were issued and should advance on the salary scale for the 2023-24 school year:

Kellie Backes, Kate Beausoleil, Courtney Bielis, Pam Boens, Leah Boore, Angela Brand, Kateeya Brown, Rita Brown, Katie Calcott, Brianna Call, Christy Cline, Jackson Culp, Hailey Duwa, Philip George, Kelsey Gillham, Madi Glatz, Jacob Grafenberg, Nicole Guldenstein, Jennifer Hanson, Teresa Harrington, Shannon Harty, Erin Hofer, Grant Housman, Tobias Jessen, Brent Keemle, Alissa Kirsch, Sarah Kraklio, Jason Landa, Jacob Larsen, Rachel Mann, Betsy Mansfield, Erin Merrill, Abby Meuser, Heidi Meyer, Amy Miller, Erica Miller, Janene Murphy, Grace Nielsen, Jennifer Notton, Collette Rhoades, Jake Ridenour, Sara Russell, Meghan Ruth, Scott Schoville, Heather Seibel, Jackie Shea, Carrie Srsic Skillin, Grant Stewart, Lyra VanLanduyt, Erin Woods, Alexander Yank, Joe Youngbauer.

PLEASANT VALLEY COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
PERSONNEL APPROVAL  
September 11, 2023

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Elizabeth Moritz, Science teacher at Pleasant Valley High School, has submitted notice of her retirement at the end of the 2023-24 school year after 38 years of service - 24 in PVCSD.

**CERTIFIED: (information only)**

**CLASSIFIED:**

Erin Asche, Special Education Paraeducator at Pleasant Valley Junior High School, is nearing the end of her probationary period and is recommended for regular employment effective September 16, 2023.

Sharon Gilmore, Food Service Worker at Pleasant Valley High School, has submitted notice of her resignation effective September 1, 2023.

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Barrett Lindmark is recommended for regular employment as a Special Education Paraeducator at Pleasant Valley High School starting September 5, 2023. Probation period is waived as Barrett is a current district employee.

Nicole Mayo, Special Education Paraeducator at Bridgeview Elementary will have .75 hours per day added to her contract effective September 6, 2023.

Connie Miller, Paraeducator at Pleasant Valley Junior High, has submitted notice of her resignation effective August 16, 2023.

Kalissa Smiddy, Special Education Paraeducator at Pleasant Valley High School, is nearing the end of her probationary period and is recommended for regular employment effective September 16, 2023.

Valerie Wilson, Special Education Paraeducator at Riverdale Heights Elementary, will have 30 minutes per day added to her contract effective August 29, 2023.

PLEASANT VALLEY COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
PERSONNEL APPROVAL  
September 11, 2023

**CLASSIFIED: (information only)**

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Brooke Haycraft is recommended for probationary employment as a Preschool Paraeducator at Bridgeview Elementary starting September 8, 2023.

Isaac Kaufman is recommended for probationary employment as a part-time Custodian at Pleasant Valley Junior High starting September 25, 2023.

Kelli Prunty is recommended for probationary employment as a part-time Custodian at Riverdale Heights Elementary starting September 16, 2023.

Desmond White is recommended for probationary employment as a part-time Custodian at Pleasant Valley High School starting September 18, 2023.

**TEACHER LEADERSHIP:**

Janene Murphy

PVHS CTE Collaborative Lead

**EXTRA-CURRICULAR:**

**ADD:**

Jeremy Bowling

PVJH Assistant Wrestling

**DROP:**

Eric Crawford

PVHS Girls Assistant Tennis

PLEASANT VALLEY COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
PERSONNEL APPROVAL  
September 11, 2023

**SALARY ADVANCEMENTS:** The following staff members have earned extra credits since their contracts were issued and should advance on the salary scale for the 2023-24 school year:

Kellie Backes, Kate Beausoleil, Courtney Bielis, Pam Boens, Leah Boore, Angela Brand, Kateeya Brown, Rita Brown, Katie Calcott, Brianna Call, Christy Cline, Jackson Culp, Hailey Duwa, Philip George, Kelsey Gillham, Madi Glatz, Jacob Grafenberg, Nicole Guldenstein, Jennifer Hanson, Teresa Harrington, Shannon Harty, Erin Hofer, Grant Housman, Tobias Jessen, Brent Keemle, Alissa Kirsch, Sarah Kraklio, Jason Landa, Jacob Larsen, Rachel Mann, Betsy Mansfield, Erin Merrill, Abby Meuser, Heidi Meyer, Amy Miller, Erica Miller, Janene Murphy, Grace Nielsen, Jennifer Notton, Collette Rhoades, Jake Ridenour, Sara Russell, Meghan Ruth, Scott Schoville, Heather Seibel, Jackie Shea, Carrie Srsic Skillin, Grant Stewart, Lyra VanLanduyt, Erin Woods, Alexander Yank, Joe Youngbauer.



AFFILIATION AGREEMENT CONCERNING PLACEMENT OF  
UNIVERSITY/COLLEGE STUDENTS

This Agreement is entered into in accordance with I.C. §20-26-5-23 by and between Pleasant Valley Community School District, a school corporation (“School Corporation”) and The Trustees of Indiana University on behalf of its campuses located throughout the State of Indiana, an institution of higher education recognized by the Indiana State Board of Education to prepare educators to meet requirements for licensure (511 IAC 13-1-1 Sec. 1 (a)) (“University”), and sets out the respective rights and responsibilities of the School Corporation and the University with regard to any University student who is assigned as a Teacher Candidate, practicum student or participant, as those terms are defined below, in the School Corporation.

1. DEFINITIONS.

- **“Teacher Candidate”** shall mean a student enrolled at and assigned by the University to teach in the School Corporation, as part of his/her preparation for entering the teaching profession.
- **“Practicum Student”** shall mean a student enrolled at and assigned by the University to teach for a practicum assignment in the School Corporation as part of the requirements for an endorsement, certificate, or minor added to the basic license being sought.
- **“Participant”** shall mean a student enrolled, usually at the pre-student teaching level, at an assigned by the University for field experiences in the School Corporation involving a less-than-full responsibility for instruction or instruction-related activities. Terms such as observer, tutor, teacher aide, teaching assistant, etc., characterize various types of Participants.
- **“Supervising Teacher”** shall mean a teacher in the School Corporation to whom the Teacher Candidate or Practicum Student is assigned and who directs the work or the activity of the student while he/she is in the School Corporation. Only teachers who hold the Professional or Proficient License or its equivalent, and who has been rated as either highly effective or effective on the teacher’s latest annual performance evaluation under IC 20-28-11.5 are eligible to serve as Supervising Teachers.
- **“Cooperating Teacher”** shall mean a teacher in the School Corporation to whom a Participant or group of Participants is assigned for student teaching experiences.
- **“University Supervisor”** or **“Special Area Supervisor”** or **“Course Instructor”** shall mean the University official who is in charge of the course of study or specific experience for which the student is assigned to the School Corporation.

2. REPRESENTATIVES.

- a. The University shall, with regard to placement, assignment, and change or termination of assignment of Teacher Candidates, Practicum Students, and Participants, be represented by a "Director of Student Teaching or Director of Field Experiences."
- b. The University shall, with respect to conduct of Teacher Candidates, Practicum Students, and Participants, be represented by a University Supervisor, or Special Area Supervisor, or Course Instructor.
- c. The School Corporation shall be represented by its Superintendent or by such other administrative personnel as he/she shall designate.
- d. Each party shall provide timely notice to the other party as to the name, mailing and e-mail address, and telephone number of the contacts referenced above.

3. PLACEMENT OF TEACHER CANDIDATES, PRACTICUM STUDENTS, AND PARTICIPANTS.

- a. The placement process shall be a cooperative venture involving both the University and the School Corporation.
- b. The University shall initiate the placement of a Teacher Candidate or Practicum Student by filing an application for each proposed assignment setting out the background of the student and the type of assignment appropriate. The request may be accompanied by suggested names of teachers of the School Corporation, who would be recommended by the University as a Supervising Teacher. The final assignment of Teacher Candidates and Practicum Students shall be made by the School Corporation after consultation with the Supervising Teacher and Principal under whom the assignment will be completed.
- c. The University may request placement of Participants for either an individual student or a group of students. The request will identify the particular student, or a composite description of the group of students to be placed in terms of background, the type of assignment requested, objectives of the assignment, and activities suggested as appropriate to the requested assignment.

4. CALENDAR.

Teacher Candidates and/or Practicum will follow the calendar of the School Corporation and the daily schedule of the individual school in which the experience is taking place. Participants for field experiences will follow the calendar of the

University and the School Corporation, including the daily schedule of the individual school in which the experience is taking place. Any proposed deviation must be approved in advance by the Supervising Teacher, the Principal (if applicable), and the University.

5. PROFESSIONAL STANDARDS.

Teacher Candidates, Practicum Students, and Participants will be advised that they are required to conform to standards of professional decorum that are consistent with prevailing standards in the school community and the education profession as a condition of the placement and its continuation.

6. CRIMINAL BACKGROUND CHECKS AND COMPLIANCE WITH ZACHARY'S LAW.

Nothing in this Agreement is intended to or shall be construed to relieve the School Corporation of its statutory responsibility to obtain criminal background checks or to comply with the requirements of Zachary's Law. However, University shall assist the School Corporation as follows:

a. Criminal Background Check

1. University shall advise its students that they will be required to obtain and submit to the School Corporation a criminal history check and sex offender registry conducted according to the policy of the School Corporation.
2. The School Corporation shall provide students the appropriate forms for the criminal background check.
3. All costs associated with the completion of the criminal history background check are the responsibility of the Teacher Candidate, Practicum Student, and/or Participant.
4. University shall advise its students that persons who have been convicted of a felony that does not result in their inclusion on the Indiana Sex and Violent Offenders Registry may not, in the long term, be eligible for a license to teach in the State of Indiana or, in the immediate term, be accepted for placement in an Indiana school corporation.

b. Zachary's Law

1. University shall advise its students that persons who have been convicted of a felony that results in their inclusion on the Indiana Sex and Violent Offenders Registry shall not, in the long term, be eligible for a license to teach or to hold a teaching position in the State of

Indiana and, in the immediate term, be accepted for placement in an Indiana school corporation.

2. University shall immediately notify the School Corporation and/or the School Corporation shall immediately notify the University and shall terminate its activities with regard to placing a prospective Teacher Candidate, Practicum Student, and/ or Participant or shall offer its assistance in removing a currently placed Teacher Candidate, Practicum Student and/ or Participant from the placement if the Director of Student Teaching and Clinical Practice learns that a Teacher Candidate, Practicum Student, and/ or Participant is on the Indiana Sex and Violent Offenders Registry.

7. NON-DISCRIMINATION.

Each party assures that it will not discriminate against any individual including, but not limited to, employees or applicants for employment and/or students, because of age, color, disability, ethnicity, sex, gender identity, gender expression, genetic information, marital status, national origin, race, religion, sexual orientation, or veteran status.

School Corporation agrees that it is School Corporation's duty to investigate all complaints of sexual misconduct related to the field experience at School Corporation, to report to University receipt of any complaint involving a School Corporation student or employee, and to cooperate with University on any appropriate measures the parties deem necessary.

8. TEACHER CANDIDATE, PRACTICUM STUDENT, AND PARTICIPANT SUPERVISION.

Students shall be subject to the rules and regulations of the School Corporation and under the direction and control of the Supervising or Cooperating Teacher, Principal, and other administrative personnel while they are on the premises of the School Corporation or acting on behalf of the School Corporation in locations other than the premises. The following points have specific reference to the various types of supervisory responsibility:

- a. The Supervising Teacher may leave the classroom with the Teacher Candidate or Practicum Student in charge of the class, but the Supervising Teacher shall, at all times, retain the responsibility for control of the class and the program of instruction.
- b. The Cooperating Teacher shall not leave the classroom with the Participant Student in charge of the class.
- c. Students who are not licensed shall not be used as a substitute for their Supervising or Cooperating Teacher or for any other licensed personnel.

Planned exceptions to this item may be considered and authorized by the respective designated administrative personnel of the School Corporation and the University.

- d. Students, with the exception of certain licensed interns, may not be compensated for any responsibilities that constitute all or a part of the required field experiences program.
- e. Supervising and Cooperating Teachers shall file such records as are prescribed by the University.
- f. The University Supervisor, Director of Student Teaching and Clinical Practice, and/ or other designated representatives of the University shall have access, at all reasonable times, to visit the classroom(s) to which the student is assigned for the purpose of observation and supervision.
- g. In the event that the school to which a student is assigned is subject to jurisdictional dispute between a teach association and the School Corporation, the student will occupy a position of neutrality which means:
  - 1. The student will immediately report any such dispute to his/her University Supervisor or Course Instructor and the Director of Student Teaching and Clinical Practice and be guided by his/her instructions.
  - 2. The student will not report to the assigned school until such time as directed by the University Supervisor, Director of Student Teaching and Clinical Practice and/ or Course Instructor.
  - 3. The student will not by any overt action render support to either party to the dispute.

## 9. TERMINATION OR CHANGE OF ASSIGNMENTS AND PROJECTS.

Either the School Corporation or the University may, at any time, change or terminate the assignment of any Teacher Candidate, Practicum Student, or Participant or any cooperatively developed project which involves field experience students. However, before either change or termination, all parties shall make reasonable efforts to consult with each other.

10. STATUS OF TEACHER CANDIDATES, PRACTICUM STUDENTS, AND PARTICIPANTS.

- a. The School Corporation shall provide Teacher Candidates, Practicum Students and Participants the same protection against liability arising in connection with their assignments in the School Corporation as is provided for members of the School Corporation's permanent faculty. The parties acknowledge and agree that students are not employees or agents of either the University or the School Corporation.
- b. School Corporation retains primary responsibility for the educational experience of its pupils and for the orderly conduct of its school. Teacher Candidates, Practicum Students, and Participants shall be under the direction and control of the School Corporation as represented by the Supervising or Cooperating Teacher, Principal, and other administrative personnel while they are on the premises of the School Corporation or acting on behalf of the School Corporation in locations other than the premises.

11. HONORARIUM/RECOGNITION.

- a. The University shall pay an honorarium for consulting services directly to the Supervising or Cooperating Teacher for participating in the student teaching experience program.
- b. The Director of Student Teaching and Clinical Practice shall issue a letter verifying Professional Growth Points (PGPs) toward licensure renewal for Cooperating Teachers and Supervising Teachers in according with guidelines provided by the Indiana Department of Education (IDOE).
- c. If the sum paid by the University should ever be lawfully determined to be a wage rather than an honorarium by an instrumentality of the United States, then the University, for purposes of Social Security and tax withholding only, shall be deemed to have been the Supervising or Cooperating Teacher's part-time employer.

12. TERM.

The term of this Agreement shall be for a period of four years, beginning on **October 9, 2023**. This Agreement may be terminated either by the School Corporation or the University by giving the other party thirty (30) days prior written notice. Any student already placed shall be allowed to finish.

13. NOTICES.

All notices shall be properly given as to the School Corporation, to the Superintendent or that person's designated representative and, as to the University, to the Director of Student Teaching and Clinical Practice.

**SCHOOL CORPORATION:**

**UNIVERSITY:**

BY: {{Sig\_es\_:signer1:signature}}  
(Signature)

BY: {{Sig\_es\_:signer3:signature}}  
(Signature)

{{N\_es\_:signer1:fullname}}  
(Printed name)

{{N\_es\_:signer3:fullname}}  
(Printed Name)

{{Ttl\_es\_:signer1:title}}  
(Title)

{{Ttl\_es\_:signer3:title}}  
(Title)

{{Dte\_es\_:signer1:date}}  
(Date)

{{Dte\_es\_:signer3:date}}  
(Date)

BY: {{Sig\_es\_:signer2:signature}}  
(Signature)

{{N\_es\_:signer2:fullname}}  
(Printed Name)

{{Ttl\_es\_:signer2:title}}  
(Title)

{{Dte\_es\_:signer2:date}}  
(Date)

**IC 20-26-5-23 Authorization to enter into agreements concerning student teacher training**

Sec. 23. Public school corporations may enter into agreements with postsecondary educational institutions to provide teaching experience for students of the institutions preparing for the educational profession and for the services of persons working jointly for the school corporation and an institution.

[Pre-2005 Elementary and Secondary Education Recodification Citation: 20-5-10-1.]

*As added by P.L.1-2005, SEC.10. Amended by P.L.2-2007, SEC.210.*

**IC 20-26-5-24 Contents of student teacher training agreement**

Sec. 24. (a) An agreement under section 23 of this chapter must set out the responsibilities and rights of the public school corporations, the institutions, and the students or persons who supervise the students and who are working jointly for a school corporation and an institution.

(b) An agreement must contain:

- (1) a provision for the payment of an honorarium for consulting services by the postsecondary educational institution directly to the supervisor;
- (2) a provision that, if the sum paid by the institution to the supervisor should ever be lawfully determined to be a wage rather than an honorarium by an instrumentality of the United States, then the postsecondary educational institution shall be considered under the agreement to be the supervisor's part-time employer; and
- (3) a provision requiring a student to be supervised by a certificated employee who has been rated as either highly effective or effective on the certificated employee's latest annual performance evaluation under IC 20-28-11.5.

(c) The provision required by subsection (b)(3) must be included in an agreement entered into or renewed under this chapter after June 30, 2015. Public school corporations and postsecondary educational institutions shall revise agreements in effect on July 1, 2015, to include the provisions required by subsection (b).

[Pre-2005 Elementary and Secondary Education Recodification Citation: 20-5-10-2.]

*As added by P.L.1-2005, SEC.10. Amended by P.L.2-2007, SEC.211; P.L.37-2015, SEC.1; P.L.233-2015, SEC.103; P.L.118-2016, SEC.8*



PLEASANT VALLEY COMMUNITY SCHOOL DISTRICT  
APPROVAL OF BILLS  
SEPTEMBER 11, 2023

Note: Blackhawk Bank & Trust warrants 158250 through 158482 to be issued for the following:

- A. General Fund: Motion by \_\_\_\_\_ second by \_\_\_\_\_ that General Fund warrants be issued in the total amount of \$498,314.65 in payment of invoices presented.
- B. Nutrition Fund: Motion by \_\_\_\_\_ second by \_\_\_\_\_ that Nutrition Fund warrants be issued in the total amount of \$70,556.27 in payment of invoices presented.
- C. Elementary/Junior High Activity Fund: Motion by \_\_\_\_\_ second by \_\_\_\_\_ that Elementary/Junior High Activity Fund warrants be issued in the total amount of \$1,680.68 in payment of invoices presented.
- D. High School Activity Fund: Motion by \_\_\_\_\_ second by \_\_\_\_\_ that High School Activity Fund warrants be issued in the total amount of \$51,884.96 in payment of invoices presented.
- E. Management Fund: Motion by \_\_\_\_\_ second by \_\_\_\_\_ that Management Fund warrants be issued in the total amount of \$12,270.00 in payment of invoices presented.
- F. Capital Projects Fund: Motion by \_\_\_\_\_ second by \_\_\_\_\_ that Capital Project Fund warrants be issued in the total amount of \$843,697.17 in payment of invoices presented.
- G. Physical Plant and Equipment Fund: Motion by \_\_\_\_\_ second by \_\_\_\_\_ that PPEL Fund warrants be issued in the total amount of \$320,915.51 in payment of invoices presented.
- H. Internal Service Fund: Motion by \_\_\_\_\_ second by \_\_\_\_\_ that Internal Service Fund warrants 6547 to 6550 be issued in the total amount of \$12,611.42 in payment of invoices presented.
- I. Trust Fund: Motion by \_\_\_\_\_ second by \_\_\_\_\_ that Trust Fund warrants be issued in the total amount of \$685.10 in payment of invoices presented.

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
ADVANCED BUSINESS SYSTEMS				
	10 9015 2640 000 0000 433	08/25/2023	JH COPIER MAINTENANCE	58.27
				58.27
AHLERS AND COONEY				
	10 9013 2574 000 0000 330	08/22/2023	C SMITH LABOR & EMPLOYMENT SEMINAR REC	50.00
				50.00
ALBRECHT, LISA				
	10 0403 1000 211 3301 612	08/23/2023	FAREWAY - STUDENTS	13.98
				13.98
ALDRIDGE, AMANDA				
	10 9012 2310 000 0000 811	08/27/2023	LICENSURE FEE	88.00
	10 9030 1000 100 0000 580	09/01/2023	AUGUST MILEAGE	16.10
				104.10
ALEKS CORPORATION				
	10 0109 1000 100 0000 320	08/30/2023	Aleks License	825.00
				825.00
ARMSTRONG SYSTEMS & CONSULTING				
	10 9015 2620 000 0000 611	08/23/2023	PROX CARDS	141.60
	10 9015 2620 000 0000 611	08/30/2023	PROX CARDS	593.65
				735.25
BAILEY, LARISSA				
	10 9060 2213 000 3116 580	08/28/2023	MARCH 2023 MILEAGE	160.55
	10 9060 2213 000 3116 580	08/28/2023	APRIL 2023 MILEAGE	225.65
	10 9060 2213 000 3116 580	08/28/2023	MAY 2023 MILEAGE	153.20
				539.40
BATTERIES PLUS				
	10 9015 2620 000 0000 683	08/21/2023	BATTERY LEADS	193.10
				193.10
BETTENDORF COMMUNITY SCHOOL DISTRICT				
	10 0109 1000 423 0000 591	09/05/2023	FY22-23 EDISON ACAD BILLING ADDENDUM	21,776.64
				21,776.64
BETTENDORF POST OFFICE				
	10 9012 2320 000 0000 531	09/06/2023	BULK MAILING PV DRAMA BOOSTERS	55.12
				55.12
BI-STATE DETERGENT SYSTEMS				
	10 9015 2690 000 0000 684	08/14/2023	LAUNDRY SUPPLIES	583.00
				583.00
BLICK & BLICK OIL, INC.				
	10 9018 2720 100 0000 627	08/28/2023	7108 GALLONS #2 DYED DIESEL	23,297.46
	10 9018 2720 100 0000 626	08/24/2023	7998 GAL GASOHOL	24,069.58
				47,367.04
BLICK ART MATERIALS				
	10 0109 1000 102 0000 612	08/04/2023	Paint, Brushes, Paper, Canvas, Clay and	3,256.64
	10 0109 1000 102 0000 612	08/16/2023	Paint, Brushes, Paper, Canvas, Clay and	228.08
				3,484.72
BULK BOOKSTORE				
	10 0109 1000 100 8100 641	08/21/2023	The Color of Water	816.00
	10 0109 1000 100 8100 641	08/21/2023	The Crucible	273.00
	10 0109 1000 100 8100 641	08/21/2023	The Great Gatsby	719.10
				1,808.10

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
BUNKER, MISTY	10 0109 2660 920 0000 349	09/01/2023	SECURITY	157.50
				157.50
CASEY, CATHARINE	10 9334 1000 950 7106 612	08/09/2023	ACDA DDUES	125.00
				125.00
CDW GOVERNMENT, INC.	10 9032 2237 160 0000 653	08/18/2023	Seagate Exos 7EB ST4000NM002A - hard dri	311.06
	10 9032 2237 160 0000 653	08/18/2023	Next day shipping	54.68
	10 9032 2237 160 0000 653	08/21/2023	Lenovo - USB cable - 24 pin USB-C to 24	868.80
	10 9032 2237 160 0000 653	08/21/2023	C2G 15ft HDMI cable with Ethernet	67.75
	10 9032 2237 160 0000 653	08/21/2023	StarTech.com 50ft HDMI Cable with Ethern	91.56
	10 9032 2237 160 0000 653	08/22/2023	Next day shipping	(54.68)
	10 9032 2237 160 0000 653	08/24/2023	Lenovo - USB cable - 24 pin USB-C to 24	2,172.00
				3,511.17
CERTIPORT	10 0109 1000 160 8100 651	08/23/2023	MOS License - US K-12	3,000.00
				3,000.00
CHAVEZ, ALIX	10 9011 1942 000 0000	08/25/2023	SCHOOL FEES 23-24	70.00
	10 9011 1942 000 0000	08/25/2023	SCHOOL FEES 23-24	70.00
				140.00
CITY OF LECLAIRE	10 0405 2620 000 8000 411	08/22/2023	WATER AND SEWER	33.50
	10 0403 2620 000 8000 411	08/22/2023	WATER AND SEWER	100.97
				134.47
COMER, NATE	10 0109 2660 920 0000 349	09/01/2023	SECURITY	157.50
				157.50
CONGRESSIONAL DIGEST	10 0109 2222 000 0000 644	08/25/2023	ONLINE ACCESS CONGRESSIONAL DIGEST SUPR	1,375.00
				1,375.00
CRISIS PREVENTION INSTITUTE	10 9080 2213 211 3301 330	08/18/2023	6 hr blended training 9/Nonviolent Crisi	889.80
	10 9080 2213 211 3301 330	08/18/2023	3rd Edition CPI Non violent Crisis Inter	218.00
	10 9080 2213 211 3301 330	08/25/2023	18 NCI Blended learning bundles for a Re	800.82
				1,908.62
DAVENPORT COMMUNITY SCHOOL DIS	10 0080 1000 218 3303 561	08/28/2023	22-23 2ND SEM SPEC EDUC	8,017.68
	10 0080 1000 212 3301 567	08/28/2023	22-23 2ND SEM SPEC EDUC	27,315.18
	10 0080 1000 215 3302 567	08/28/2023	22-23 2ND SEM SPEC EDUC	13,740.14
	10 0080 1000 218 3303 567	08/28/2023	22-23 2ND SEM SPEC EDUC	46,572.86
				95,645.86
DAVIS, ROBERT	10 9032 2640 160 0000 433	08/31/2023	CENTRAL SCOTT SIP ISSUE	1,062.50
				1,062.50
DEMCO, INC.	10 0418 2222 000 0000 611	08/30/2023	Wire easels-small	87.40
	10 0418 2222 000 0000 611	08/30/2023	Clear view heavy duty label protectors	67.30

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
				154.70
DEPARTMENT OF ADMINISTRATIVE SERVICES				
	10 9014 2510 000 0000 349	08/07/2023	TSA ADMIN FEE FOR 2023-24	900.00
				900.00
DFI				
	10 9012 2320 000 0000 611	08/25/2023	NEW TEACHER ITEMS	1,600.17
				1,600.17
DIMENSIONAL GRAPHICS				
	10 0109 1000 100 8609 612	08/29/2023	POST CARDS	404.00
				404.00
DUCK CREEK TIRE & SERVICE				
	10 9015 2650 000 0000 434	07/31/2023	13 F TRUCK E 350 VAN TIRES	1,477.50
				1,477.50
EGANHOUSE, AUDREY				
	10 0209 1000 113 0000 612	09/01/2023	LAB SUPPLIES	47.99
				47.99
FASTENAL COMPANY				
	10 9015 2620 000 0000 683	08/07/2023	MAINT SUPPLIES	51.15
	10 9015 2620 000 0000 683	08/09/2023	MAINT SUPPLIES	28.50
				79.65
FERGUSON ENTERPRISES INC				
	10 9015 2620 000 0000 683	08/22/2023	MAINT SUPPLIES	2,957.40
	10 9015 2620 000 0000 683	08/22/2023	MAINT SUPPLIES	146.25
	10 9015 2620 000 0000 683	08/22/2023	ALUMINUM F TAPE	21.32
				3,124.97
FLINN SCIENTIFIC				
	10 0109 1000 113 0000 612	08/22/2023	Light Bulb	8.51
				8.51
FOLLETT CONTENT SOLUTIONS LLC				
	10 0409 2222 000 0000 643	08/31/2023	Books & processing - see attached	241.16
	10 0209 2222 000 0000 643	08/30/2023	See Frevvo Attachment	29.49
	10 0209 2222 000 0000 643	08/31/2023	See Frevvo Attachment	49.27
				319.92
FOLLETT SCHOOL SOLUTIONS				
	10 0411 2222 000 0000 643	09/01/2023	book	32.05
				32.05
GEORGE, ERIC				
	10 0109 2660 920 0000 349	09/01/2023	SECURITY	175.00
	10 0109 2660 920 0000 349	09/02/2023	SECURITY	140.00
				315.00
GOPHER SPORT				
	10 0029 1000 100 8029 612	08/11/2023	See Attached	194.82
				194.82
GOT SPECIAL KIDS				
	10 0209 1000 211 3301 612	09/06/2022	Rolla Chew Pendant	36.00
	10 0209 1000 211 3301 612	09/06/2022	SHIPPING	8.99
				44.99
GRAFENBERG, JACOB				
	10 0411 1000 100 0000 612	07/12/2023	WHITEBOARD	165.40
				165.40

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
GRAINGER, INC., W.W.				
	10 9015 2620 000 0000 683	08/24/2023	STENCIL NUMBER KIT	108.64
	10 9015 2620 000 0000 683	08/25/2023	SAFETY RAIL/BAR	163.46
	10 9015 2620 000 0000 683	08/28/2023	BATTERIES	44.00
	10 9015 2620 000 0000 683	08/28/2023	LED WALL PACK	157.51
	10 9015 2620 000 0000 683	08/29/2023	CANOPY LIGHT	163.81
				637.42
GREENWOOD CLEANING SYSTEMS INC				
	10 9015 2620 000 0000 687	08/29/2023	ROUGH PAPER SUPPLIES	3,280.30
	10 9015 2620 000 0000 687	08/29/2023	CLEANING SUPPLIES	3,873.69
				7,153.99
GUINN, HANNAH				
	10 0029 1000 100 8029 612	08/16/2023	CLASSROOM RUG	62.57
				62.57
HELPING HANDS TRANSPORTING SERVICES				
	10 9080 2720 211 3301 515	09/01/2023	AUGUST TRANSPORTATION SERVICES ER	182.42
	10 9080 2720 211 3301 515	09/01/2023	AUGUST TRANSPORTATION SERVICES NS	216.37
				398.79
IA ASSOC OF SCHOOL BUSINESS OFFICIALS				
	10 9014 2574 000 0000 330	08/15/2023	IASBO Fall Conference, Altoona, IA, Sept	245.00
				245.00
IMAGINE LEARNING INC				
	10 0109 1000 100 8025 320	09/01/2023	FALL 23 IS TEACHING PER SEMESTER	50,000.00
				50,000.00
INQUIREHIRE				
	10 9012 2572 000 0000 348	09/01/2023	EMP BACKGROUND CHECKS	955.80
				955.80
IOWA SCHOOLS EMPLOYEE BENEFITS ASSOCIATION				
	10 9011 6300 000 0000 210	07/10/2023	AUGUST 2023 LIFE/AD&D & LTD	6,503.82
	10 9011 6300 000 0000 210	08/09/2023	SEPTEMBER 2023 LIFE/AD&D & LTD	6,771.23
				13,275.05
IOWA VOCATIONAL REHABILITATION SERVICES				
	10 105 000 4598 211	09/05/2023	23-24 TAP DEPOSIT	55,618.86
				55,618.86
IOWA-AMERICAN WATER CO.				
	10 0109 2620 000 8000 411	08/22/2023	WATER	232.87
	10 0109 2620 000 8000 411	08/22/2023	WATER	163.03
	10 0109 2620 000 8000 411	08/22/2023	WATER	181.62
	10 9015 2620 000 8000 411	08/22/2023	WATER	89.32
	10 0109 2620 000 8000 411	08/22/2023	WATER	654.70
	10 0109 2620 000 8000 411	08/22/2023	WATER	1,787.21
	10 0109 2620 000 8000 411	08/22/2023	WATER	291.35
	10 0418 2620 000 8000 411	08/23/2023	WATER	257.43
	10 0411 2620 000 8000 411	08/24/2023	WATER	255.29
	10 0407 2620 000 8000 411	08/24/2023	WATER	163.37
	10 0209 2620 000 8000 411	08/24/2023	WATER	241.84
	10 0403 2620 000 8000 411	08/24/2023	WATER	255.63
	10 0409 2620 000 8000 411	08/28/2023	WATER	166.92
				4,740.58

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
JAMF SOFTWARE,	10 9032 2584 160 0000 358	08/21/2023	Jamf Cloud renewal per Quote # Q-650753	9,900.00
				9,900.00
JOSTEN'S	10 0109 2493 000 0000 618	08/16/2023	NEW STAMP	12.50
				12.50
K & K HARDWARE	10 9015 2620 000 0000 683	08/18/2023	MAINT SUPPLIES	15.29
	10 9015 2620 000 0000 683	08/21/2023	MAINT SUPPLIES	4.75
	10 9015 2620 000 0000 683	08/21/2023	MAINT SUPPLIES	49.42
	10 9015 2620 000 0000 683	08/22/2023	MAINT SUPPLIES	8.98
	10 9015 2620 000 0000 683	08/22/2023	MAINT SUPPLIES	26.52
	10 9015 2620 000 0000 683	08/22/2023	MAINT SUPPLIES	19.80
	10 9015 2620 000 0000 683	08/23/2023	MAINT SUPPLIES	3.60
	10 9015 2620 000 0000 683	08/23/2023	MAINT SUPPLIES	48.35
	10 9015 2620 000 0000 683	08/24/2023	MAINT SUPPLIES	35.52
	10 9015 2620 000 0000 683	08/24/2023	MAINT SUPPLIES	22.25
	10 9015 2620 000 0000 683	08/28/2023	MAINT SUPPLIES	110.60
				345.08
KEHOE, KRISTA OR KEVIN	10 0109 1749 000 8609	09/01/2023	DUP PARKING PASS	15.00
				15.00
KIPP, MICHELE	10 0109 2120 000 0000 580	08/08/2023	NEW REGISTRAR TRAINING	312.00
				312.00
KOCH, JASON	10 9032 2231 160 0000 580	08/28/2023	MILEAGE 5-30-23 TO 8-28-23	64.00
				64.00
KOHN, MEGHAN	10 0411 1000 100 0000 612	08/29/2023	K SNACK CONTAINERS	22.76
				22.76
LAIRD PIANO TUNING	10 9030 2640 000 0000 433	08/18/2023	HS PIANO TUNING	276.00
				276.00
LANDWEHR, EMILY	10 9060 1000 460 3117 580	08/28/2023	PREK HOME VISITS	37.50
				37.50
LANE AND WATERMAN	10 9012 2317 000 0000 342	08/07/2023	GENERAL MATTERS JULY 2023	1,411.00
	10 9012 2317 000 0000 342	08/07/2023	BOOK RECONSIDERATION JULY 2023	650.00
	10 9012 2317 000 0000 342	08/07/2023	STUDENT ISSUE JULY 2023	1,664.00
				3,725.00
LEARNING A-Z	10 9334 1000 100 8100 358	08/18/2023	Raz-Plus.com renewal (38 classrooms   12	8,892.00
	10 9334 1000 100 8100 358	08/18/2023	Raz-Plus ELL renewal (7 classrooms   12	490.00
	10 9080 1000 211 3301 652	08/18/2023	Vocabulary A-Z renewal (23 classrooms	2,691.00
				12,073.00
LEISHER, MELISSA	10 9030 1000 100 0000 739	08/18/2023	POSTAGE FOR PKG RETURN	109.80

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
	10 0407 2410 000 0000 611	08/29/2023	LAMINATION	78.00
				187.80
LIGHTING MAINTENANCE INC				
	10 9015 2620 000 0000 432	08/18/2023	HS - WEIGHT ROOM OUTLETS	211.14
				211.14
MACKIN EDUCATIONAL RESOURCES				
	10 0029 1000 100 8029 612	08/17/2023	Grade 3 Classroom Library (FG New 3rd Gr	291.30
				291.30
MARCO TECHNOLOGIES LLC				
	10 9032 2640 160 0000 433	08/29/2023	PRINTER MAINTENANCE 08-15-23 TO 09-15-23	2,012.92
				2,012.92
MCCLANAHAN, COURTNEY				
	10 9080 2790 217 3303 516	08/31/2023	STUDENT TRANSPORTATION 8-23 THRU 8-31	278.32
	10 9080 2790 217 3303 516	08/31/2023	STUDENT TRANSPORTATION 08-15 THRU 08-31	158.20
	10 9080 2790 217 3303 516	09/01/2023	STUDENT TRANSPORTATION 8-23 THRU 8-31	(278.32)
				158.20
MCMASTER-CARR				
	10 0109 1000 315 0000 612	08/29/2023	INDUS TECH SUPPLIES	276.89
				276.89
MIDAMERICAN ENERGY				
	10 0109 2620 000 8000 622	08/28/2023	ELECTRICITY	10.00
				10.00
MISSISSIPPI BEND AEA				
	10 0031 1000 100 1113 591	06/21/2023	2022-23 HSAP PROGRAM	71,108.35
	10 0031 1000 100 1113 591	07/13/2023	SUMMER DRIVERS ED	539.00
	10 0031 1000 100 1113 591	07/13/2023	Reversal: SUMMER DRIVERS ED	(539.00)
	10 0109 1000 121 1132 591	07/13/2023	Correction: SUMMER DRIVERS ED	539.00
	10 0405 2410 000 0000 611	08/18/2023	NAME PLATES/WALL MOUNTS	68.55
	10 0209 1000 100 0000 612	08/24/2023	CERER POSTERS	57.60
	10 0109 1000 121 1132 591	08/25/2023	SUMMER DRIVERS ED CLASSES	1,155.00
				72,928.50
N2Y				
	10 9080 1000 211 3301 358	08/22/2023	News2You - for J. Motto	61.64
	10 9080 1000 211 3301 358	08/22/2023	SymbolStix - for J. Motto	39.81
	10 9080 1000 211 3301 358	08/25/2023	Unique Learning - K. Casper	172.13
				273.58
NCS PEARSON INCORPORATED				
	10 0109 1000 100 8100 358	08/24/2023	Brain Buffet Adobe Full Suite 100 user K	960.00
	10 0109 1000 100 8100 358	08/24/2023	(CertPREP) MOS Practice Test 30-Seat Lic	1,555.00
	10 0109 1000 100 8100 358	08/24/2023	(LearnKey) MOS 10 Seat License Suite - 1	785.00
				3,300.00
NEW ROOTS MENTAL HEALTH SERVICES				
	10 0405 2140 000 3227 322	08/31/2023	JULY SCHOOL BASED THERAPY	1,037.50
	10 0405 2140 000 3227 322	08/31/2023	AUGUST SCHOOL BASED THERAPY	1,037.50
				2,075.00
NORTHERN TOOL				
	10 9015 2630 000 0000 618	08/18/2023	FUNNEL & TRAILER END	38.97
				38.97
OFFICE EXPRESS OFFICE PRODUCTS				

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
	10 0409 1000 100 0000 612	08/31/2023	Instructional supplies - see attached	1,551.94
				1,551.94
P & K MIDWEST INC				
	10 9015 2630 000 0000 435	08/22/2023	15 JD 333E HYDRAULIC	1,716.25
				1,716.25
PEACE BY PIECE MENTAL HEALTH SERVICES PLLC				
	10 0411 2140 000 3227 322	09/01/2023	SCHOOL BASED THERAPY AUGUST	518.75
	10 0418 2140 000 3227 322	09/01/2023	SCHOOL BASED THERAPY AUGUST	518.75
				1,037.50
PREMIER FURNITURE AND EQUIPMENT				
	10 9030 1000 100 0000 733	08/29/2023	Mesh Back Task Chair, Armless	370.56
	10 9030 1000 100 0000 733	08/29/2023	DRAFTING STOOL KIT	136.80
	10 9030 1000 100 0000 733	08/29/2023	Freight	146.66
				654.02
PREMIER PEST MANAGEMENT SERVICES				
	10 9015 2620 000 8000 425	09/05/2023	PEST CONTROL	36.75
				36.75
QC ANALYTICAL SERV				
	10 0405 2620 000 8000 411	08/30/2023	WATER TESTING	240.00
				240.00
QUAD CITIES CHAMBER OF COMMERCE				
	10 9012 2310 000 0000 812	09/01/2023	ANNUAL MEMBERSHIP	729.00
				729.00
QUAD CITY TIMES				
	10 9012 2560 000 0000 540	08/27/2023	PUBL OF 8-14 BD MINUTES AND BILLS	455.60
				455.60
QUADIENT FINANCE USA				
	10 9012 2320 000 0000 531	08/29/2023	POSTAGE NEOSHIP	4.06
				4.06
QUILL CORPORATION				
	10 0109 2410 000 0000 611	08/15/2023	Kleenex Standard Facial Tissue, 2-Ply, 1	(764.94)
	10 0405 2410 000 0000 611	08/07/2023	See Attached	23.84
	10 0405 2410 000 0000 611	08/07/2023	See Attached	18.22
	10 0405 2410 000 0000 611	08/07/2023	See Attached	1,315.30
	10 0405 2410 000 0000 611	08/08/2023	See Attached	28.21
	10 0109 1000 113 0000 612	08/11/2023	Chalk, clipboards, clips, markers, eras	364.16
	10 0109 1000 113 0000 612	08/11/2023	Chalk, clipboards, clips, markers, eras	915.23
	10 0109 1000 113 0000 612	08/11/2023	Chalk, clipboards, clips, markers, eras	175.49
	10 0109 1000 113 0000 612	08/15/2023	Chalk, clipboards, clips, markers, eras	66.24
	10 0109 1000 113 0000 612	08/15/2023	Staples 10-Digit Solar and Battery Basic	142.32
	10 0109 1000 113 0000 612	08/15/2023	Rulers, cups, felt pens	23.40
	10 0109 1000 113 0000 612	08/15/2023	Expo Eraser, Markers, Clip boards,	8.14
	10 0029 1000 100 8029 612	08/15/2023	Chart paper	31.90
	10 0418 2410 000 0000 611	08/15/2023	plastic binding combs	30.00
	10 0109 1000 113 0000 612	08/15/2023	Erasers, markers, penicls, sharpener, pe	228.12
	10 0029 1000 100 8029 612	08/15/2023	Chart paper	174.24
	10 0418 2410 000 0000 611	08/15/2023	plastic binding combs	0.00
	10 0418 2410 000 0000 611	08/15/2023	plastic binding combs	0.00



<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
	10 0109 2410 000 0000 611	08/15/2023	Quill Brand® File Folders, 1/3-Cut Assor	35.74
	10 0109 2410 000 0000 611	08/15/2023	Kleenex Standard Facial Tissue, 2-Ply, 1	805.20
	10 0109 2410 000 0000 611	08/15/2023	Brother Genuine P-touch TZe-231 Laminate	31.08
	10 0109 2410 000 0000 611	08/15/2023	Sharpie Permanent Markers, Chisel Tip, B	4.71
	10 0109 2410 000 0000 611	08/15/2023	Quill Brand® Self-Stick Pop-Up Notes, 3"	8.38
	10 0109 2410 000 0000 611	08/15/2023	VOICE MAIL LOG BOOK	16.55
	10 0109 2410 000 0000 611	08/15/2023	AY24 AAG ELEVATION 8X11	22.23
	10 0109 2410 000 0000 611	08/15/2023	ENVELOPES CLASP	22.23
	10 0109 1000 113 0000 612	08/15/2023	Expo Eraser, Markers, Clip boards,	53.37
	10 0109 1000 113 0000 612	08/15/2023	Pencils, glue sticks, scissors, tape, pe	304.52
	10 0109 1000 113 0000 612	08/15/2023	Rulers, cups, felt pens	26.92
	10 0109 1000 113 0000 612	08/15/2023	Crayola Kid's Markers, Broad Line, Assor	64.59
	10 0407 2410 000 0000 611	08/15/2023	See attached	126.90
	10 0109 1000 113 0000 612	08/16/2023	Erasers, markers, penicls, sharpener, pe	22.09
	10 0109 2410 000 0000 611	08/16/2023	Kleenex Standard Facial Tissue, 2-Ply, 1	684.42
	10 0109 2410 000 0000 611	08/16/2023	Attn: Carius	0.00
	10 0407 2410 000 0000 611	08/17/2023	See attached	126.90
	10 0209 1000 115 0000 612	08/21/2023	POSTER BOARD	53.54
	10 0411 1000 100 0000 612	08/21/2023	TRU RED plastic letter wall file,ckear	89.70
	10 0411 1000 100 0000 612	08/21/2023	Swingline Stapler,black	17.82
	10 0109 2410 000 0000 611	08/22/2023	Kleenex Standard Facial Tissue, 2-Ply, 1	80.52
	10 0109 2410 000 0000 611	08/22/2023	Attn: Carius	0.00
	10 0209 1000 115 0000 612	08/23/2023	See Frevvo Attachment	80.67
	10 0209 1000 115 0000 612	08/24/2023	See Frevvo Attachment	8.80
				5,466.75
READ NATURALLY				
	10 9334 1000 100 8100 358	08/22/2023	Read Live Licenses Renewal - Subscriptio	2,300.00
				2,300.00
REALLY GOOD STUFF				
	10 0405 1000 100 0000 612	07/21/2023	Zaner-Bloser 120 grid w/Number line Self	61.79
	10 0405 1000 100 0000 612	07/21/2023	Kindergarten diplomas	19.98
	10 0405 1000 100 0000 612	07/21/2023	shipping	12.27
				94.04
REPUBLIC SERVICES #400				
	10 9015 2620 000 8000 421	08/31/2023	WASTE DISPOSAL	150.00
				150.00
RIVERSTONE GROUP				
	10 9015 2630 000 0000 618	08/22/2023	HS AGGREGATE	56.99
				56.99
ROCHE, ANITA				
	10 0209 2410 000 0000 611	08/15/2023	COLORED TAPE	20.99
	10 0209 1000 100 0000 612	08/15/2023	LABELS	27.15
				48.14
ROLLING, ETHAN				
	10 0109 2660 920 0000 349	09/01/2023	SECURITY	157.50
				157.50
ROYAL IMAGING SUPPLIES				
	10 0109 1000 100 8610 612	09/05/2023	18" 3mil 2.25" core laminating film	233.20

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
	10 0109 1000 100 8610 612	09/05/2023	25" 3mil 2.25" core laminating film	231.00
	10 0109 1000 100 8610 612	09/05/2023	Shipping and Handling	46.42
				510.62
SAFE DEPOSIT BOX OPERATIONS				
	10 9012 2320 000 0000 611	08/14/2023	SAFE DEPOSIT 3670C147 9-11-23 TO 9-11-24	80.00
	10 9012 2320 000 0000 611	08/21/2023	SAFE DEPOSIT 36701077 9-18-23 TO 9-18-24	80.00
				160.00
SAVVAS LEARNING COMPANY LLC				
	10 0109 1000 160 8100 651	08/21/2023	AP Spanish 2024 Preparing for the Langua	125.00
				125.00
SCHOOL HEALTH CORPORATION				
	10 0109 2134 000 8019 618	08/25/2023	Acetaminophen Extra Strength - (250/2's)	132.20
	10 0109 2134 000 8019 618	09/01/2023	Aunt Flow Pads, 500/case	346.26
	10 0405 2134 000 8019 618	08/03/2023	See Attached	652.19
	10 0418 1000 217 3303 612	08/30/2023	medium gloves	10.41
	10 0418 1000 217 3303 612	08/30/2023	large gloves	3.47
	10 0418 1000 217 3303 612	08/30/2023	FREIGHT	12.95
	10 0403 2134 000 8019 618	08/30/2023	blue easy sleeve 100/case	24.69
				1,182.17
SCHOOL SPECIALTY INC				
	10 0405 2410 000 0000 611	07/27/2023	See Attached	472.53
	10 9030 1000 100 0000 733	08/16/2023	See Attached	2,310.00
	10 0403 1000 211 3301 612	08/23/2023	see attached	221.55
	10 9030 1000 100 0000 733	08/23/2023	Classroom Select T-Mold Activity Table w	418.78
	10 0403 1000 100 0000 612	08/30/2023	pencil grip	21.64
	10 0403 1000 100 0000 612	08/30/2023	shipping	9.95
	10 0403 1000 100 0000 612	08/15/2023	Language kid-cards and manual	57.44
				3,511.89
SCRIPPS NATIONAL SPELLING BEE				
	10 0209 1000 910 0000 612	08/31/2023	JH SPELLING BEE ENROLLMENT 23-24	187.50
				187.50
SHERWIN-WILLIAMS				
	10 9015 2620 000 0000 688	08/22/2023	PAINT AND OR SUPPLIES	33.14
				33.14
SHIELDS SEWING CENTERS				
	10 0209 1000 355 0000 739	08/21/2023	SEWING MACHINE REPAIRS	1,296.31
				1,296.31
SHREDDER, THE				
	10 0411 2620 000 8000 421	08/22/2023	SHREDDING	66.00
	10 0407 2620 000 8000 421	08/22/2023	SHREDDING	66.00
				132.00
SMALL, JULIE				
	10 0209 1000 105 0000 612	08/27/2023	CLASSROOM SUPPLIES	27.50
				27.50
STAGE RIGHT				
	10 0029 1000 100 8029 739	08/30/2023	Fold & Roll Standing Choral Riser,3-Leve	10,675.00
	10 0029 1000 100 8029 739	08/30/2023	shipping	1,750.00
	10 0029 1000 100 8029 739	08/30/2023	See Attached	12,475.00
				24,900.00

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
STANDARD INSURANCE COMPANY RC	10 471 016 0000 000	08/17/2023	SEPTEMBER INSURANCE	2,551.21
				2,551.21
STEVENSON, NICOLE	10 0409 2222 000 0000 611	08/28/2023	BOOKMARKS - SUMMER READING PROGRAM	50.43
				50.43
STORMWIND LLC	10 9032 2587 160 0000 330	09/06/2023	AAXMO UNLIMITED ACCESS	1,590.00
				1,590.00
SUBSCRIPTION SERVICES OF AMERICA, INC.	10 0109 2222 000 0000 644	08/28/2023	NATIONAL GEOGRAPHIC	39.00
	10 0109 2222 000 0000 644	08/28/2023	PEOPLE	116.07
	10 0109 2222 000 0000 644	08/28/2023	ROLLING STONE	49.95
	10 0109 2222 000 0000 644	08/28/2023	SPORTS ILLUSTRATED	39.95
	10 0109 2222 000 0000 644	08/28/2023	US WEEKLY	59.97
				304.94
TEE, DON	10 0109 2660 920 0000 349	09/02/2023	SECURITY	140.00
				140.00
TEXTBOOK WAREHOUSE	10 0109 1000 100 8100 641	08/29/2023	AP Environmental Science	89.55
				89.55
TIME FOR KIDS	10 9334 1000 100 8100 645	08/01/2023	See Attached	275.00
	10 9334 1000 100 8100 645	08/01/2023	See Attached	137.50
	10 9334 1000 100 8100 645	09/01/2023	3rd grade magazine	137.50
	10 9334 1000 100 8100 645	09/01/2023	4th grade magazine	137.50
				687.50
TRANE USA INC	10 9015 2620 000 0000 683	08/22/2023	DRAIN ASSEMBLY PANS	1,281.36
				1,281.36
UNITED PARCEL SERVICE	10 9012 2320 000 0000 531	09/02/2023	SHIPPING - CPI BOOKS	20.22
				20.22
VERIZON WIRELESS	10 0109 2320 425 0000 532	04/23/2023	CELL PHONE	51.45
	10 0109 2320 211 4598 532	04/23/2023	CELL PHONE	51.45
	10 9015 2320 000 0000 532	04/23/2023	CELL PHONE	(8,846.50)
	10 0109 2320 425 0000 532	05/23/2023	CELL PHONES	51.41
	10 0109 2320 211 4598 532	05/23/2023	CELL PHONES	51.41
	10 9015 2320 000 0000 532	05/23/2023	CELL PHONES	1,953.84
	10 9015 2320 000 0000 532	06/23/2023	CELL PHONES	2,053.14
	10 0109 2320 425 0000 532	06/23/2023	CELL PHONES	51.41
	10 0109 2320 211 4598 532	06/23/2023	CELL PHONES	51.41
	10 9015 2320 000 0000 532	08/02/2023	CELL PHONES	2,293.88
	10 0109 2320 425 0000 532	08/02/2023	CELL PHONES	51.42
	10 0109 2320 211 4598 532	08/02/2023	CELL PHONES	51.42
	10 0109 2320 425 0000 532	08/23/2023	CELL PHONES	51.42
	10 0109 2320 211 4598 532	08/23/2023	CELL PHONES	51.42

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
	10 9015 2320 000 0000 532	08/23/2023	CELL PHONES	2,058.16
				26.74
WARDS NATURAL SCIENCE, INC.				
	10 0109 1000 113 0000 612	08/07/2023	Shipping and Handling	0.00
	10 0109 1000 113 0000 612	08/21/2023	GLASS TUBING CUTTER	55.86
				55.86
WEHRMAN, KRISTIN				
	10 9011 1942 000 0000	09/05/2023	SCHOOL FEES	80.00
	10 0109 1749 000 8609	09/05/2023	PARKING PASS	15.00
	10 0109 1945 000 8604	09/05/2023	LIBRARY FINES	(0.70)
				94.30
WENGER CORPORATION				
	10 9030 1000 125 0000 739	08/23/2023	UltraStore #8, Oyster,Composite Wood,Com	2,238.90
	10 9030 1000 125 0000 739	08/23/2023	Shipping and Handling	403.00
				2,641.90
WEST MUSIC				
	10 9030 2640 124 0000 433	08/28/2023	ROTOR OIL	8.99
	10 0407 1000 100 0000 612	08/31/2023	Manhasset 48-6 music stands	823.50
	10 9030 1000 125 0000 612	08/01/2023	Cello 4/4 (PVHS)	136.25
	10 9030 1000 125 0000 612	08/01/2023	Cello 3/4 (PVJH)	136.25
	10 9030 1000 125 0000 612	07/18/2023	Cello 4/4 (PVHS)	136.25
	10 9030 1000 125 0000 612	07/18/2023	Cello 4/4 (PVHS)	136.25
	10 9030 1000 125 0000 612	07/18/2023	Cello 4/4 (PVHS)	136.25
	10 9030 1000 125 0000 612	07/18/2023	Cello 4/4 (PVHS)	136.25
	10 9030 1000 125 0000 612	07/18/2023	Cello 4/4 (PVHS)	136.25
	10 9030 1000 125 0000 612	07/18/2023	Cello 4/4 (PVHS)	136.25
	10 9030 2640 124 0000 433	08/23/2023	FRENCH HORN REPAIR	115.50
	10 9030 2640 124 0000 433	08/23/2023	FRENCH HORN REPAIR	130.50
	10 9030 2640 124 0000 433	08/23/2023	FRENCH HORN REPAIR	137.50
	10 9030 2640 124 0000 433	08/23/2023	FRENCH HORN REPAIR	137.50
	10 9030 2640 124 0000 433	08/23/2023	FRENCH HORN REPAIR	115.50
	10 9030 2640 124 0000 433	08/23/2023	TUBA REPAIR	104.50
	10 9030 2640 124 0000 433	08/24/2023	EUPHONIUM REPAIR	83.50
	10 9030 2640 124 0000 433	08/31/2023	EUPHONIUM REPAIR	83.50
	10 9030 2640 124 0000 433	08/31/2023	TUBA REPAIR	104.50
	10 9030 2640 124 0000 433	08/31/2023	EUPHONIUM REPAIR	98.50
	10 9030 2640 124 0000 433	08/31/2023	TUBA REPAIR	104.50
	10 9030 2640 124 0000 433	08/31/2023	BARITONE REPAIR	84.50
				3,086.24
WILSON LANGUAGE TRAINING CORP				
	10 9334 1000 100 8100 642	08/31/2023	Just Words Student Kit - Reading Special	1,530.00
	10 9334 1000 100 8100 642	08/31/2023	Just Words Student Consumables - RH	1,080.00
	10 9334 1000 100 8100 612	08/31/2023	Large Letter Formation Grid - Carter	11.00
	10 9334 1000 100 8100 612	08/31/2023	Large Dictation Grid - Carter	11.00
	10 9334 1000 100 8100 642	08/31/2023	Estimated Shipping	210.56
				2,842.56
WILSON, CURT				
	10 0109 2660 920 0000 349	09/01/2023	SECURITY	175.00

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
				175.00
WINDSTREAM ENTERPRISE				
10 9015 2320 000 0000 532		08/22/2023	PHONE	73.13
10 9015 2320 000 0000 532		08/22/2023	PHONE	69.92
10 9015 2320 000 0000 532		08/22/2023	PHONE	78.62
				221.67
WINDSTREAM				
10 9015 2320 000 0000 532		08/27/2023	PHONE	204.29
				204.29
WIPPERFURTH, KARA				
10 9011 1942 000 0000		08/29/2023	SCHOOL FEES 23-24	80.00
10 0109 1749 000 8609		08/29/2023	PARKING PASS	15.00
				95.00
ZHANG, HUI				
10 9011 1942 000 0000		09/06/2023	SCHOOL FEES	75.00
				75.00
			Fund Total:	498,314.65

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
ANDERSON ERICKSON DAIRY				
	61 9011 3110 000 4014 631	06/30/2023	RETURNED MILK	(998.08)
	61 9011 3110 000 4014 631	08/31/2023	AUGUST DAIRY PRODUCTS	5,453.64
				4,455.56
ATLANTIC COCA-COLA BOTTLING COMPANY				
	61 9011 3110 000 0000 631	08/25/2023	BEVERAGES	260.65
	61 9011 3110 000 0000 631	08/25/2023	BEVERAGES	1,204.84
	61 9011 3110 000 0000 631	08/30/2023	BEVERAGES	980.92
	61 9011 3110 000 0000 631	09/01/2023	BEVERAGES	595.40
	61 9011 3110 000 0000 631	09/01/2023	BEVERAGES	596.06
				3,637.87
BUNCE, MARY				
	61 9011 3110 000 0000 580	09/06/2023	AUGUST MILEAGE	12.20
				12.20
CHAVEZ, ALIX				
	61 483 000 0000 000	08/25/2023	LUNCH ACCT	94.20
	61 483 000 0000 000	08/25/2023	LUNCH ACCT	94.70
				188.90
CONES FOODSERVICE EQUIPMENT SOLUTIONS				
	61 9011 2640 000 0000 433	08/29/2023	HS - PM ON OVEN	171.00
	61 9011 2640 000 0000 433	08/29/2023	PLV - DISHWASHER REPAIR	230.40
	61 9011 2640 000 0000 433	08/31/2023	BV - GARBAGE DISPOSAL REPAIR	171.00
	61 9011 2640 000 0000 433	09/06/2023	JH - PM ON OVEN	479.04
				1,051.44
CULLIGAN OF DAVENPORT				
	61 9011 3110 000 0000 631	08/11/2023	COFFEE	34.70
	61 9011 3110 000 0000 631	08/28/2023	CAPPUCINO/COFFEE SUPPLIES	234.95
	61 9011 3110 000 0000 631	09/05/2023	CAPPUCINO/COFFEE SUPPLIES	140.95
				410.60
DENBOER, STEPHANIE				
	61 9011 3110 000 0000 580	09/06/2023	AUGUST MILEAGE	9.80
				9.80
GALLIART, KAYLEIGH				
	61 483 000 0000 000	08/22/2023	LUNCH ACCT	7.10
				7.10
KIRBY WATER CONDITIONING				
	61 9011 3110 000 0000 618	08/31/2023	SOLAR SALT DELIVERED	15.00
	61 9011 3110 000 0000 618	08/31/2023	SOLAR SALT DELIVERED	15.00
				30.00
KOHL WHOLESALE				
	61 9011 3110 000 0000 631	08/29/2023	FOODS	866.70
	61 9011 3110 000 0000 618	08/29/2023	NON FOODS	210.84
	61 9011 3110 000 0000 631	09/01/2023	FOODS	456.72
	61 9011 3110 000 0000 618	09/01/2023	NON FOODS	147.72
				1,681.98
KUHRT, KELLY				
	61 483 000 0000 000	08/24/2023	LUNCH ACCT	2.65
				2.65
LITTLE CAESARS				

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
	61 9011 3110 000 0000 631	08/26/2023	PIZZA	2,456.00
				2,456.00
MARTIN BROS DISTRIBUTING CO INC				
	61 9011 3110 000 0000 631	08/24/2023	FOODS	(9.00)
	61 9011 3110 000 0000 631	08/21/2023	FOODS	270.24
	61 9011 3110 000 0000 618	08/21/2023	NON FOODS	24.27
	61 9011 3110 000 0000 631	08/23/2023	FOODS	2,607.92
	61 9011 3110 000 0000 618	08/23/2023	NON FOODS	333.39
	61 9011 3110 000 0000 631	08/23/2023	FOODS	2,614.95
	61 9011 3110 000 0000 631	08/23/2023	NON FOODS	245.43
	61 9011 3110 000 0000 631	08/24/2023	FOODS	(47.90)
	61 9011 3110 000 0000 631	09/06/2023	FOODS	(448.60)
	61 9011 3110 000 0000 631	08/23/2023	FOODS	3,232.15
	61 9011 3110 000 0000 618	08/23/2023	NON FOODS	366.17
	61 9011 3110 000 0000 631	08/24/2023	FOODS	671.90
	61 9011 3110 000 0000 618	08/24/2023	NON FOODS	82.86
	61 9011 3110 000 0000 631	08/24/2023	FOODS	1,570.43
	61 9011 3110 000 0000 618	08/24/2023	NON FOODS	41.53
	61 9011 3110 000 0000 631	08/28/2023	FOODS	2,664.08
	61 9011 3110 000 0000 631	08/28/2023	NON FOODS	36.42
	61 9011 3110 000 0000 631	08/28/2023	FOODS	3,434.35
	61 9011 3110 000 0000 618	08/28/2023	NON FOODS	1,069.95
	61 9011 3110 000 0000 631	08/30/2023	FOODS	6,619.19
	61 9011 3110 000 0000 618	08/30/2023	NON FOODS	126.43
	61 9011 3110 000 0000 631	08/30/2023	FOODS	2,232.20
	61 9011 3110 000 0000 618	08/30/2023	NON FOODS	115.64
	61 9011 3110 000 0000 631	08/30/2023	FOODS	2,035.68
	61 9011 3110 000 0000 618	08/30/2023	NON FOODS	69.90
	61 9011 3110 000 0000 631	08/30/2023	FOODS	5,054.70
	61 9011 3110 000 0000 618	08/30/2023	NON FOODS	51.23
	61 9011 3110 000 0000 631	08/31/2023	FOODS	90.80
	61 9011 3110 000 0000 631	08/31/2023	FOODS	2,112.56
	61 9011 3110 000 0000 631	08/31/2023	FOODS	1,734.43
	61 9011 3110 000 0000 618	08/31/2023	NON FOODS	57.34
	61 9011 3110 000 0000 631	09/04/2023	FOODS	4,966.82
	61 9011 3110 000 0000 618	09/04/2023	NON FOODS	291.50
	61 9011 3110 000 0000 631	09/04/2023	FOODS	4,722.68
	61 9011 3110 000 0000 618	09/04/2023	NON FOODS	455.77
	61 9011 3110 000 0000 631	09/06/2023	FOODS	1,335.70
				50,833.11
MILLAR, JODY				
	61 483 000 0000 000	09/05/2023	LUNCH ACCT	16.45
				16.45
NELSON, KAYLA				
	61 9011 3110 000 0000 580	09/06/2023	AUGUST MILEAGE	22.00
				22.00
PAN-O-GOLD BAKING CO NW 6283				

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
	61 9011 3110 000 0000 631	08/22/2023	BREAD PROD	328.12
	61 9011 3110 000 0000 631	08/22/2023	BREAD PROD	276.14
	61 9011 3110 000 0000 631	08/29/2023	BREAD PROD	345.20
	61 9011 3110 000 0000 631	08/29/2023	BREAD PROD	203.30
	61 9011 3110 000 0000 631	08/29/2023	BREAD PROD	371.42
	61 9011 3110 000 0000 631	08/29/2023	BREAD PROD	333.50
	61 9011 3110 000 0000 631	09/05/2023	BREAD PROD	195.60
	61 9011 3110 000 0000 631	09/05/2023	BREAD PROD	207.00
				2,260.28
RAPIDS WHOLESALE WEBSTORE				
	61 9011 3110 000 0000 618	05/26/2023	NON FOODS	(55.47)
	61 9011 3110 000 0000 618	08/14/2023	NON FOODS	156.61
	61 9011 3110 000 0000 618	08/23/2023	NON FOODS	4.79
	61 9011 3110 000 0000 618	08/25/2023	NON FOODS	9.90
	61 9011 3110 000 0000 618	08/29/2023	NON FOODS	17.99
	61 9011 3110 000 0000 618	08/22/2023	NON FOODS	43.38
	61 9011 3110 000 0000 618	08/29/2023	NON FOODS	471.35
	61 9011 3110 000 0000 618	08/29/2023	NON FOODS	541.18
	61 9011 3110 000 0000 618	08/31/2023	NON FOODS	663.30
				1,853.03
ROCHHOLZ, TODD				
	61 483 000 0000 000	09/06/2023	LUNCH ACCT	20.55
				20.55
SCHUTTE, LORI				
	61 9011 3110 000 0000 580	09/06/2023	AUGUST MILEAGE	14.50
				14.50
SHANNON, AARON				
	61 9011 3110 000 0000 580	09/06/2023	AUGUST MILEAGE	37.10
				37.10
SONGER, ASHTEN				
	61 483 000 0000 000	09/05/2023	LUNCH ACCT	20.15
				20.15
STANDBERG, TRACY OR MARTY				
	61 483 000 0000 000	08/16/2023	LUNCH ACCT	8.95
				8.95
SWEARENGEN, BETSY				
	61 9011 3110 000 0000 580	09/06/2023	AUGUST MILEAGE	59.15
				59.15
TEATS, KEARSTON				
	61 483 000 0000 000	09/01/2023	LUNCH ACCT	2.60
				2.60
THANGAVEL, THIYAGARAJAN				
	61 483 000 0000 000	08/25/2023	LUNCH ACCT	22.50
				22.50
UNIFORM DEN, INC.				
	61 9011 3110 000 0000 292	08/10/2023	UNIFORMS - KRESS	116.70
	61 9011 3110 000 0000 292	08/10/2023	UNIFORMS - TREVINO	107.00
	61 9011 3110 000 0000 292	08/22/2023	UNIFORMS - GRAVERT	103.70
	61 9011 3110 000 0000 292	08/10/2023	UNIFORMS - NELSON	104.00



<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
	61 9011 3110 000 0000 292	08/22/2023	UNIFORMS - STEINHART	96.40
	61 9011 3110 000 0000 292	08/22/2023	UNIFORMS - SCHUTTE	99.40
	61 9011 3110 000 0000 292	08/22/2023	UNIFORMS - LEWISON	45.00
	61 9011 3110 000 0000 292	08/07/2023	UNIFORMS - SHANNON	105.40
	61 9011 3110 000 0000 292	08/30/2023	UNIFORMS - INTURI	111.50
	61 9011 3110 000 0000 292	08/10/2023	UNIFORMS - TRUJILLO	111.80
	61 9011 3110 000 0000 292	08/22/2023	UNIFORMS - YOUNJI	112.00
	61 9011 3110 000 0000 292	08/22/2023	UNIFORMS - DENBOER	111.00
	61 9011 3110 000 0000 292	08/22/2023	UNIFORMS - DRUDGE	91.35
	61 9011 3110 000 0000 292	08/26/2023	UNIFORMS - WENZEL	110.95
				1,426.20
WEBSTER, JESSICA				
	61 483 000 0000 000	09/05/2023	LUNCH ACCT	7.60
				7.60
WEHRMAN, KRISTIN				
	61 483 000 0000 000	09/05/2023	LUNCH ACCT	1.15
				1.15
WIPPERFURTH, KARA				
	61 483 000 0000 000	08/29/2023	LUNCH ACCT	17.10
				17.10
ZHANG, HUI				
	61 483 000 0000 000	09/06/2023	LUNCH ACCT	(10.25)
				(10.25)
			Fund Total:	70,556.27

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
CROWN TROPHY	13 0209 1000 950 7121 618	07/31/2023	XC MEDALS	(85.00)
				(85.00)
DEMCO, INC.	13 0209 1000 950 7108 618	08/25/2023	LIBRARY SUPPLIES	295.79
				295.79
FOLLETT SCHOOL SOLUTIONS	13 0411 1000 950 7117 618	08/23/2023	books	249.77
				249.77
HAPPY JOE'S PIZZA & ICE CREAM	13 0209 1000 950 7101 618	08/16/2023	JH PIZZAS	182.24
	13 0209 1000 950 7101 618	08/21/2023	JH PIZZAS	378.67
				560.91
HIGHTECH SIGNS	13 0409 1000 950 7101 618	08/03/2023	Engraved name plate signs	45.00
	13 0409 1000 950 7101 618	08/03/2023	Shipping & Handling	4.50
				49.50
PEAKIN, MICHAEL	13 0209 1000 950 7101 618	09/03/2023	PROF DEV SNACKS	39.74
				39.74
SCRIPPS NATIONAL SPELLING BEE	13 0405 1000 950 7101 618	08/31/2023	CO SPELLING BEE ENROLLMENT 23-24	187.50
	13 0411 1000 950 7101 618	09/01/2023	RH SPELLING BEE ENROLLMENT 23-24	187.50
	13 0409 1000 950 7101 618	09/01/2023	PLV SPELLING BEE ENROLLMENT 23-24	187.50
				562.50
WELCH, CHRISTOPHER	13 0418 1000 950 7101 618	08/22/2023	ZIP TIES	7.47
				7.47
			Fund Total:	1,680.68

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
ADCRAFT PRINTWEAR				
	21 0109 1000 921 6815 618	08/28/2023	VB SHIRTS	492.00
	21 0109 1000 921 6815 618	08/28/2023	CREDIT	(333.63)
				158.37
BAUMER, TERRY				
	21 0109 1000 920 6720 345	08/26/2023	9TH FB OFFICIAL	80.00
	21 0109 1000 920 6720 345	09/01/2023	FB OFFICIAL	115.00
				195.00
BOTTS, MIKE				
	21 0109 1000 920 6815 618	08/31/2023	VOLLEYBALL OFFICIAL SCHEDULING	155.00
	21 0109 1000 920 6720 618	08/31/2023	FOOTBALL OFFICIAL SCHEDULING	300.00
				455.00
BSN SPORTS				
	21 0109 1000 921 6710 618	08/22/2023	NAVY-AC LONG SLEEVE CREW TOP	1,134.00
	21 0109 1000 921 6710 618	08/22/2023	Shipping	24.56
				1,158.56
BURKE CLEANERS, INC				
	21 0109 1000 910 6224 618	06/27/2023	TUX SHIRTS	82.94
				82.94
BURMESTER, KARL				
	21 0109 1000 920 6815 345	09/05/2023	VB OFFICIAL	140.00
	21 0109 1000 920 6815 345	09/05/2023	MILEAGE	12.50
				152.50
BYRD, GREG				
	21 0209 1000 920 6720 345	09/05/2023	7TH FB OFFICIAL	65.00
				65.00
CHAMPION TEAMWEAR				
	21 0109 1000 921 6693 618	08/29/2023	CHEER UNIFORMS	516.61
				516.61
CHICK-FIL-A				
	21 0109 1000 950 7803 619	09/01/2023	CHICK FIL-A SANDWICHES	1,455.00
				1,455.00
CONCORD THEATRICALS				
	21 0109 1000 910 6111 810	08/23/2023	PERFORMANCE - CINDERELLA	875.00
				875.00
CROWN TROPHY				
	21 0209 1000 920 6645 618	07/31/2023	XC MEDALS	85.00
	21 0109 1000 920 6745 618	08/18/2023	XC AWARDS	233.30
	21 0109 1000 920 6845 618	08/18/2023	XC AWARDS	233.30
				551.60
DELIGHT, CURTIS				
	21 0109 1000 950 7245 618	09/05/2023	BACKGROUND CHECK - C DELIGHT	16.35
				16.35
DRAMATIC PUBLISHING				
	21 0109 1000 910 6120 618	08/21/2023	KALEIDOSCOPE	19.77
	21 0109 1000 910 6111 618	08/21/2023	TINKER BELL & ROYALTY FEES	392.30
	21 0109 1000 910 6111 618	08/21/2023	THE 146 POINT FLAME & ROYALTY FEES	173.35
				585.42
GREEN, NEAL				
	21 0109 1000 921 6760 618	08/29/2023	RANGE GOLF BALLS	22.00

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
				22.00
HAWLEY, MICHAEL				
21 0109 1000 920 6901 618	08/29/2023	POOL CUE FOR TROPHY CASE	85.00	85.00
				85.00
HIGHTECH SIGNS				
21 0109 1000 921 6760 618	09/01/2023	YARD SIGNS	34.00	34.00
				34.00
HU, CHENGMING				
21 0109 1000 920 6815 345	08/28/2023	9TH VB OFFICIAL	80.00	80.00
				80.00
ICDA				
21 0109 1000 910 6120 810	08/25/2023	PRE ALL STATE DUES	35.00	35.00
				35.00
IOWA CITY WEST HIGH SCHOOL				
21 0109 1000 920 6760 810	08/14/2023	IC WEST INVITE - B GOLF	125.00	125.00
				125.00
IOWA HIGH SCHOOL SPEECH ASSOC.				
21 0109 1000 910 6120 810	09/01/2023	IHSSA MEMBERSHIP FEE 23-24	75.00	75.00
				75.00
JOHANSON, CRAIG				
21 0109 1000 920 6815 345	08/28/2023	9TH VB OFFICIAL	80.00	80.00
				80.00
JOSTEN'S				
21 0109 1000 920 6901 618	08/18/2023	CHENILLE LETTERS/NUMERALS/SERVICE BARS	6,908.73	6,908.73
				6,908.73
KANE, DANNY				
21 0109 1749 910 6224	06/06/2023	BAND CAMP DUPLICATE	35.00	35.00
				35.00
KEHOE, KRISTA OR KEVIN				
21 0109 1710 921 6900	09/01/2023	DUP ACTIVITY PASS	50.00	50.00
21 0109 1790 950 7702	09/01/2023	DUP YEARBOOK	75.00	75.00
21 0109 1790 950 7701	09/01/2023	DUP SPARTAN SHIELD	35.00	35.00
				160.00
LIPPENS, JAMIE				
21 0109 1000 920 6720 345	08/18/2023	FB OFFICIAL	90.00	90.00
				90.00
MATTHAIDESS, TROY				
21 0109 1000 920 6720 345	08/26/2023	9TH FB OFFICIAL	80.00	80.00
21 0109 1000 920 6720 345	09/01/2023	FB OFFICIAL	115.00	115.00
				195.00
MISSISSIPPI ATHLETIC CONFERENCE				
21 0109 1000 920 6901 810	08/02/2023	23-24 MAC DUES	2,250.00	2,250.00
				2,250.00
MUSIC THEATRE INTERNATIONAL				
21 0109 1000 910 6111 618	08/17/2023	ROYALTY A	1,420.00	1,420.00
21 0109 1000 910 6111 618	08/17/2023	RENTAL FEE	695.00	695.00
21 0109 1000 910 6111 618	08/17/2023	SECURITY FEE	400.00	400.00
21 0109 1000 910 6111 618	08/17/2023	CREDIT	(400.00)	(400.00)
				2,115.00
MYATT, CHRISTINA				

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
	21 0109 1000 910 6110 618	06/23/2023	AMA ZON PURCHASE	67.54
	21 0109 1000 910 6110 580	06/23/2023	TRAVEL-BLOOMINGTON BUS DRIVER	279.89
	21 0109 1000 910 6110 580	06/23/2023	TRAVEL-IOWA HS MUSICAL THEATRE AWARDS	469.30
				816.73
OLSEN, HENRY				
	21 0109 1000 950 7245 618	08/15/2023	WALMART - RECRUITING SUPPLIES	13.25
				13.25
OLSON, ERIC				
	21 0209 1000 920 6720 345	09/05/2023	7TH FB OFFICIAL	65.00
				65.00
PAUL PRYOR TRAVEL BAGS INC				
	21 0109 1000 921 6720 618	06/14/2023	Large Ball Bag	255.00
	21 0109 1000 921 6720 618	06/14/2023	Sideline Ball Bag - Holds 3 Footballs	175.00
	21 0109 1000 921 6720 618	06/14/2023	Initial artwork preparation	65.00
	21 0109 1000 921 6720 618	06/14/2023	Minimum Printing Charge	40.00
	21 0109 1000 921 6720 618	06/14/2023	SHIPPING	48.00
				583.00
PEORIA CHARTER				
	21 0109 1000 910 6221 580	08/31/2023	DEPOSIT FOR ORCHESTRA TRIP TO KC	1,072.00
				1,072.00
PEPSI COLA BOTTLING				
	21 0109 1000 950 7803 619	08/29/2023	CONCESSION BEVERAGES	1,719.95
				1,719.95
PERFORMANCE FOODSERVICE TPC				
	21 0109 1000 950 7803 619	08/26/2023	CONCESSION SUPPLIES	971.54
				971.54
PIXL PHOTOGRAPHY BY LAURA MULLEN				
	21 0109 1000 921 6845 618	08/27/2023	TEAM POSTERS/BANNER	552.00
	21 0109 1000 921 6815 618	08/28/2023	TEAM POSTERS/BANNER	1,006.00
	21 0109 1000 921 6760 618	08/30/2023	POSTERS AND BANNERS	942.00
				2,500.00
PLEASANT VALLEY HIGH SCHOOL				
	21 104 109 8604 920	08/22/2023	HS LIBRARY PETTY CASH 23-24	100.00
				100.00
PROIMPRINT.COM				
	21 0109 1000 921 6710 618	07/13/2023	Promotional Large Non-Woven Reflective H	396.10
	21 0109 1000 921 6710 618	07/13/2023	Set Up Fee Two Colors	69.98
	21 0109 1000 921 6710 618	07/13/2023	Run Charge	83.30
	21 0109 1000 921 6710 618	07/13/2023	Shipping - Ground	102.18
				651.56
QUILL CORPORATION				
	21 0109 1000 950 7215 618	08/17/2023	Crayola Kid's Markers, Broad Line, Assor	60.24
	21 0109 1000 950 7215 618	08/17/2023	3M Highland Masking Tape, 0.94" x 60 Yar	18.60
	21 0109 1000 950 7215 618	08/17/2023	Duck Poster Putty Removable Adhesive Put	21.75
	21 0109 1000 950 7215 618	08/17/2023	Pacon Economy Railroad Poster Board, 22"	49.93
	21 0109 1000 950 7215 618	08/17/2023	Scotch Heavy Duty Shipping Packing Tape	24.68
	21 0109 1000 950 7215 618	08/18/2023	Staples Teacher Pack 5" Kids Blunt Tip S	23.78
	21 0109 1000 950 7215 618	08/19/2023	Crayola Washable Sidewalk Chalk, Bold Co	22.98
	21 0109 1000 950 7215 618	08/21/2023	Cassida® 6600 UV Currency Counter w/Valu	278.17

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
	21 0109 1000 950 7215 618	08/21/2023	Cassida C100 Coin Sorter, 4 Compartments	189.42
	21 0109 1000 950 7215 618	08/22/2023	EXPO BULLET MARKERS	9.85
	21 0109 1000 950 7215 618	08/25/2023	PLASTIC SIGN / ENGRAVED SIGNS	37.57
				736.97
RANUM, BRIAN				
	21 0109 1000 920 6720 345	08/26/2023	9TH FB OFFICIAL	80.00
	21 0109 1000 920 6720 345	09/01/2023	FB OFFICIAL	115.00
				195.00
RENTZ, CHRISTOPHER				
	21 0109 1000 920 6815 345	09/05/2023	VB OFFICIAL	140.00
				140.00
ROMANS, MIKE				
	21 0109 1000 950 7245 618	09/05/2023	STAPLES - SUPPLIES	27.47
				27.47
SNO SITES				
	21 0109 1000 950 7701 618	09/01/2023	WEB HOSTING AND SUPPORT FOR JOURNALISM	450.00
	21 0109 1000 950 7701 618	09/01/2023	ANNUAL SUB FOR SITE BOOSTER PKG	200.00
	21 0109 1000 950 7701 618	09/01/2023	CREDIT	(234.00)
				416.00
TOMLINSON, GARY				
	21 0109 1000 920 6720 345	09/01/2023	FB OFFICIAL	115.00
	21 0109 1000 920 6720 345	09/01/2023	MILEAGE	7.50
				122.50
TOOHEY, ANDREW				
	21 0109 1000 920 6720 345	09/01/2023	FB OFFICIAL	90.00
				90.00
TWISTED MICS MUSIC ENTERTAINMENT				
	21 0109 1000 950 7213 390	09/30/2023	HOMECOMING DJ	1,180.00
				1,180.00
UMLAND, DON				
	21 0109 1000 920 6720 345	08/26/2023	9TH FB OFFICIAL	80.00
	21 0109 1000 920 6720 345	09/01/2023	FB OFFICIAL	115.00
				195.00
WAGNER, DEL				
	21 0209 1000 920 6645 345	09/01/2023	JH XC OFFICIAL	80.00
	21 0209 1000 920 6645 618	09/01/2023	MILEAGE	25.00
	21 0109 1000 920 6745 345	09/02/2023	HS XC OFFICIAL	50.00
	21 0109 1000 920 6845 345	09/02/2023	HS XC OFFICIAL	50.00
	21 0109 1000 920 6745 580	09/02/2023	MILEAGE	12.50
	21 0109 1000 920 6845 580	09/02/2023	MILEAGE	12.50
				230.00
WALSWORTH				
	21 0109 1000 950 7702 618	07/17/2023	FINAL PAYMENT 22-23 YEARBOOKS	21,076.91
				21,076.91
WIGGINS, TAYLOR				
	21 0109 1000 920 6720 345	09/01/2023	FB OFFICIAL	90.00
				90.00
WILLIAMSBURG HIGH SCHOOL				
	21 0109 1000 920 6815 810	09/02/2023	9TH VB ENTRY FEE	90.00

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
				90.00
WILSON, CLARK				
21 0109 1000 920 6720 345		09/01/2023	FB OFFICIAL	90.00
21 0209 1000 920 6720 345		09/05/2023	7TH FB OFFICIAL	65.00
				155.00
YOUNGBLUT, ROGER				
21 0109 1000 920 6720 345		09/01/2023	FB OFFICIAL	90.00
				90.00
			Fund Total:	51,884.96

<u>Vendor Name</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
<u>Account Number</u> SFM 22 9011 1000 100 0000 260	08/22/2023	WORK COMP INSTALL 3 OF 9	12,270.00
			12,270.00
		Fund Total:	12,270.00



<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
BILL BRUCE BUILDERS INC				
	33 0098 4700 000 9826 450	08/30/2023	JH PMT CERT #6	490,029.98
	33 0093 4700 000 9302 450	08/30/2023	FG PMT CERT #6	172,172.70
				662,202.68
FREVERT-RAMSEY-KOBES ARCH.				
	33 0093 4500 000 9301 343	09/01/2023	FG THROUGH 100% OF CONSTRUCTION	7,073.43
				7,073.43
TERRACON CONSULTANTS, INC.				
	33 0098 4700 000 9826 450	08/12/2023	JH & FG INSPECTION/TESTING	2,715.00
				2,715.00
TRICON GENERAL CONSTRUCTION				
	33 0093 4500 000 9301 450	08/22/2023	FG PMT #34 FINAL	200,000.00
	33 0011 1989 000 9301	08/22/2023	FG PMT #34 FINAL	(28,293.94)
				171,706.06
			Fund Total:	843,697.17

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
ADVANCED BUSINESS SYSTEMS INC				
	36 0011 2320 000 0000 739	08/21/2023	AC LEASE 13 OF 36	392.00
	36 0011 2320 000 0000 739	08/28/2023	FG LEASE 24 OF 49	455.00
				847.00
AMERICAN INDUSTRIAL DOOR				
	36 0099 4700 000 9118 450	08/24/2023	IS ROOM	2,078.00
				2,078.00
BUILDERS SALES & SERVICE COMPANY				
	36 0095 4700 000 9118 450	08/17/2023	Removal of existing lockers and installa	46,900.00
	36 0095 4700 000 9118 450	08/22/2023	PLV COVER OPENING	849.30
	36 0098 4700 000 9118 450	08/22/2023	HS RM 131 DOOR FRAME	1,257.50
	36 0096 4700 000 9118 450	08/23/2023	Corridor wall painting (see attached quo	41,962.00
				90,968.80
CDW GOVERNMENT, INC.				
	36 0017 1000 160 0000 734	08/23/2023	Plugable USB-C Triple Monitor Docking St	2,805.00
				2,805.00
GREATAMERICA FINANCIAL SVCS				
	36 0011 2320 000 0000 739	08/28/2023	JH LEASE 55 OF 60	962.00
	36 0011 2320 000 0000 739	08/28/2023	HW LEASE 53 of 60	874.00
				1,836.00
IMEG				
	36 0099 4600 000 9108 343	08/30/2023	HS THROUGH 50% OF CONSTRUCTION	2,005.76
				2,005.76
JIM GIESE COMM'L ROOFING				
	36 0099 4700 000 9122 450	07/17/2023	HS & JH ROOF REPLACEMENT	(366,191.47)
	36 0098 4700 000 9122 450	07/17/2023	HS & JH ROOF REPLACEMENT	(131,131.87)
	36 0099 4700 000 9122 450	06/29/2023	HS PMT CERT #1	366,191.47
	36 0098 4700 000 9122 450	06/29/2023	JH PMT CERT #1	131,131.87
	36 0011 4700 000 0000 450	08/30/2023	BV ROOF REPAIR	1,132.50
				1,132.50
LIGHTING MAINTENANCE INC				
	36 0011 4700 000 0000 450	08/16/2023	PLV REWIRING LOCKER RECEPTACLE	831.74
				831.74
PAUSTIAN CONCRETE INC				
	36 0011 4700 000 0000 450	09/04/2023	PARKING LOT PATCHES BV	15,722.00
	36 0011 4700 000 0000 450	09/04/2023	EXPOSED PATIO - RH	10,128.00
				25,850.00
RAGAN MECHANICAL				
	36 0099 4700 000 9941 450	05/31/2023	HS PMT CERT #1	7,885.00
	36 0099 4700 000 9941 450	06/30/2023	HS WEST CHILLER	7,600.00
	36 0099 4700 000 9941 450	07/17/2023	HS WEST CHILLER	(7,600.00)
				7,885.00
SHIVE HATTERY				
	36 0099 4600 000 9944 343	08/14/2023	SVCS PROVIDED THROUGH 8-11-23	1,608.20
	36 0099 4700 000 9941 343	06/21/2023	HS SERVICES THROUGH 6-16-23	2,290.00
				3,898.20
TRI-CITY ELECTRIC COMPANY OF IOWA				
	36 0013 4700 000 9139 450	08/29/2023	BV SERVER	7,945.00
	36 0013 4700 000 9139 450	08/29/2023	HALO ADMIN CHANGES	295.00

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
				8,240.00
VALLEY CONSTRUCTION CO				
36 0099 4600 000 9108 452		08/31/2023	HS PMT CERT #1 BASEBALL/SOFTBALL LOT	170,101.30
				170,101.30
VERNIER SOFTWARE & TECHNOLOGY				
36 0017 1000 160 0000 734		08/31/2023	Go Direct Sensor Cart	1,134.00
36 0017 1000 160 0000 734		08/31/2023	Go Direct Force & Acceleration Sensor	714.00
36 0017 1000 160 0000 734		08/31/2023	Go Direct Photogate	570.00
36 0017 1000 160 0000 734		08/31/2023	Estimated Shipping	18.21
				2,436.21
			Fund Total:	320,915.51

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
ADVANTAGE ADMINISTRATORS				
	71 0011 2575 000 8211 347	08/28/2023	MEDICAL CLAIMS	157.04
	71 0011 2575 000 8211 347	09/05/2023	MEDICAL CLAIMS	62.04
				219.08
DELTA DENTAL				
	71 0011 2575 000 8202 347	08/29/2023	DENTAL CLAIMS WEEK ENDING 8-28-23	6,013.40
	71 0011 2575 000 8202 347	08/29/2023	ADMIN FEES	2,647.24
	71 0011 2575 000 8202 347	09/06/2023	DENTAL CLAIMS WEEK ENDING 9-5-23	3,731.70
				12,392.34
			Fund Total:	12,611.42

<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Amount</u>
JOHNSON DISTRIBUTING INC	91 0099 3300 000 8907 619	08/22/2023	HS WATER	14.00
				14.00
KEHOE, KRISTA OR KEVIN	91 0099 1790 000 8102	09/01/2023	DUP PTA DUES	12.00
				12.00
PRIMETIME APPAREL & PROMOTIONAL PRODUCTS	91 0093 3300 000 8907 892	07/11/2023	STAFF SHIRTS	659.10
				659.10
			Fund Total:	685.10

**Pleasant Valley Summer School  
Annual Report to the School Board | 2023**

<b>Enrollment</b>	177 students in 2023 (241 in 2022) (231 in 2021) (144 in 2020) (179 in 2019) (189 in 2018)	26 students in 2023 (35 in 2022) (20 in 2021) (21 in 2020) (25 in 2019) (17 in 2018)
<b>Staffing</b>	24 teachers (Includes 3 specialists & 2 Special Ed teachers)	2 teachers
<b>Criteria for Enrollment</b>	Students who are short of meeting grade level benchmarks in Reading (FastBridge)  Teacher Recommendation Admin Recommendation	Students who are short of meeting grade level benchmarks in Reading (FastBridge)  Teacher Recommendation Admin Recommendation
<b>Curricular Focus and Program Design</b>	-Small class sizes for Core Reading and Math instruction -Tier 2 Reading intervention - Taught by PV certified faculty -Daily intercessions in Robotics, PE, Science and Music -New in 2023: Developed and used a writing exemplar for literacy/writing	Reading and Math  Transition Supports to PVJH

**2023 Attendance**

<b>K-5</b>	<b>PVJH</b>	<b>Budget</b>
Total Enrollment: <b>177</b>	Total Enrollment: <b>26</b>	<b>\$64,528.69</b>
Absent 1 day or less: <b>(139) 79%</b>	Absent 1 day or less: <b>(18) 69%</b>	<b>\$364.57/student</b>

**2022 Attendance**

<b>K-5</b>	<b>PVJH</b>	<b>Budget</b>
Total Enrollment: <b>241</b>	Total Enrollment: <b>35</b>	<b>\$73,095.64</b>
Absent 1 day or less: <b>(136) 56%</b>	Absent 1 day or less: <b>(23) 66%</b>	<b>\$303.30/student</b>

**2021 Attendance**

<b>K-5</b>	<b>PVJH</b>	<b>Budget</b>
Total Enrollment: <b>231</b>	Total Enrollment: <b>20</b>	<b>\$79,426.89</b>
Absent 1 day or less: <b>(27) 19%</b>	Absent 1 day or less: <b>(5) 24%</b>	<b>\$343.84/student</b>

**Outcome Measures**

	<b>2019 Spring to Fall MAP Reading (3rd - 7th)</b>	<b>2020 Spring to Fall MAP Reading (3rd - 7th)</b>	<b>2021 Spring to Fall MAP Reading (3rd - 7th)</b>	<b>2022 Spring to Fall MAP Reading (3rd - 7th)</b>	<b>2023 Spring to Fall MAP Reading (3rd - 7th)</b>
<b>All Programs</b>	53% maintained or made gains (49/93)	56% maintained or made gains (55/98)	56% maintained or made gains (57/101)	58% maintained or made gains	TBD after fall MAP testing 2023

Course Information				Total Enrollment	Expenditures					TOTALS
Course Name	Teacher Name	Grade Level	Building		Teacher Salary	Secty/Aide Salary*	FICA	IPERS	Supplies	
Kindergarten	Carter	K	HW	31	1,320.00	996.93	101.00	124.61	0.00	1,545.61
Kindergarten	Doyle	K	HW		1,320.00		101.00	124.61		1,545.61
Kindergarten	Howes	K	HW		1,320.00		101.00	124.61		1,545.61
First Grade	Brand	1	HW	34	1,320.00		101.00	124.61		1,545.61
First Grade	Bradley	1	HW		1,320.00		101.00	124.61		1,545.61
First Grade	Staker	1	HW		1,320.00		101.00	124.61		1,545.61
First Grade	Ziegler	1	HW		1,320.00		101.00	124.61		1,545.61
Second Grade	Gillham	2	HW	29	1,320.00		101.00	124.61		1,545.61
Second Grade	Call	2	HW		1,320.00		101.00	124.61		1,545.61
Second Grade	Carlin	2	HW		1,320.00		101.00	124.61		1,545.61
Third Grade	Barber	3	HW	34	1,320.00		101.00	124.61		1,545.61
Third Grade	Guinn	3	HW		1,320.00		101.00	124.61		1,545.61
Third Grade	Brown	3	HW		1,320.00		101.00	124.61		1,545.61
Third Grade	Woods	3	HW		1,320.00		101.00	124.61		1,545.61
Fourth Grade	Jones	4	HW	28	1,320.00		101.00	124.61		1,545.61
Fourth Grade	Thiessen, A.	4	HW		1,320.00		101.00	124.61		1,545.61
Fourth Grade	Thiessen, J.	4	HW		1,320.00		101.00	124.61		1,545.61
Fifth Grade	Duncan	5	HW	21	1,320.00		101.00	124.61		1,545.61
Fifth Grade	Merrill	5	HW		1,320.00		101.00	124.61		1,545.61
Special Ed	Goodlow	K-5	HW	177	1,320.00		101.00	124.61		1,545.61
Special Ed	Wachendorf	K-5	HW		1,320.00	101.00	124.61	1,545.61		
Robotics	Barber	K-5	HW		1,320.00	101.00	124.61	1,545.61		
Music	Nelson	K-5	HW		1,320.00	101.00	124.61	1,545.61		
PE	Wiese	K-5	HW		1,320.00	101.00	124.61	1,545.61		
Science	Iowa State Ext	K-5	HW		2,215.00	0.00	0.00	2,215.00		
Grades K-5	Sp. Ed. Aides**	K-5	HW		0.00	17,986.68	1,376.00	1,698.00	21,060.68	
Reading	Small	7-8	HW	26	1,350.00	0.00	103.28	127.44	1,580.72	
Math	Tritt	7-8	HW		1,350.00		103.28	127.44	1,580.72	
Launch to 4th		3rd	RH	0	0.00	0.00	0.00	0.00	0.00	
Summer School Bus Routes		K-5	HW						12,000.00	
<b>Totals</b>				<b>203</b>	<b>\$36,595.00</b>	<b>\$18,983.61</b>	<b>\$4,006.56</b>	<b>\$4,943.52</b>	<b>\$0.00</b>	<b>\$64,528.69</b>

\*Includes costs for building secretary/aides at Hopewell who assists all classroom teachers/students.

\*\*This amount is total salaries for 26 aides assisting K-5 special education students at Hopewell.



**SCHOOL LUNCH FOOD SERVICE PROGRAM**

The purpose of the food service program will be to provide nutritional, balanced meals to the students of the school district on a non-profit basis and to utilize the program as an instrument for the teaching of nutrition education.

The school district will operate a food service program in each attendance center. The food service program will include lunches through participation in the National School Lunch Program, a **School Breakfast Program**, and supplementary foods for students during the school day. Students may bring their lunches from home and purchase beverages and incidental items.

Date of Adoption:

Legal Reference: (Code of Iowa)

September 9, 1968  
Reapproved 7-24-78  
Reapproved 6-16-86  
Reapproved 8-7-89  
Reapproved 11-16-92  
Reapproved 7-1-96  
Reapproved 12-4-00  
Revised 08-09-10  
Reapproved 5-26-15  
Revised 7-17-17

Richard B. Russel National School Lunch Act

## **LICENSED EMPLOYEE PROFESSIONAL DEVELOPMENT**

The board encourages licensed employees to attend and participate in professional development activities to maintain, develop, and extend their skills. The board will maintain and support an in-service program for licensed employees. Professional development activities will include activities that promote and/or teach about compliance with applicable Iowa laws.

For all professional development programs the district requires employees to take, the district will provide to the employee notice indicating the section of the law, or rules adopted by the state board of education or board of educational examiners that the district determines requires the employee to participate in the professional development program.

Requests for attendance or participation in a development program, other than those development programs sponsored by the school district, are made to the superintendent. A licensed employee must obtain prior approval from the superintendent or designee when the professional development program will require that the licensed employee be excused from their duties or when the school district pays the expenses for the program.

The superintendent or designee will have sole discretion to allow or disallow licensed employees to attend or participate in a requested event. When making this determination, the superintendent will consider the value of the program for the licensed employee and the school district, the effect of the licensed employee's absence on the education program and school district operations and the school district's financial situation, as well as other factors deemed relevant in the judgment of the superintendent or designee. In the case where overnight travel or unusual expense is involved, the principal will bring it to the attention of the superintendent or designee prior to the licensed employee attending the event.

Approved Reviewed Revised

Date of Adoption:  
August 7, 1989  
Reapproved 11-16-92  
Reapproved 7-1-96  
Reapproved 11-20-00  
Revised 10-8-07  
Reapproved 5-26-15  
Reapproved 12-19-22

Legal Reference: Iowa Code § 279.8; .74, 281 I.A.C. 12.7; 83.6.

**Required Professional Development for Employees**

Appropriate training and professional development of all employees is crucial to the success of all students. The district will provide professional development opportunities appropriate to the duties of school employees.

For all professional development programs the district requires employees to take, the district will provide to the employee notice indicating the section of the law, or rules adopted by the state board of education or board of educational examiners that the district determines requires the employee to participate in the professional development program.

Approved

## CHILD ABUSE REPORTING

In compliance with state law and to provide protection to victims of child abuse, incidents of alleged child abuse should be reported to the proper authorities. All licensed school employees, teachers, coaches and paraeducators **and all school employees 18 years of age or older** are mandatory reporters as provided by law and are to report alleged incidents of child abuse they become aware of within the scope of their professional duties.

When a mandatory reporter suspects a student is the victim of child abuse, the mandatory reporter **shall make an oral report o the suspected child abuse to** ~~will orally or in writing notify~~ the Iowa Department of Human Services within 24 hours of becoming aware of the abusive incident and will make a written report to the Iowa Department of Human Services within 48 hours following the oral report. If the mandatory reporter believes the child is in immediate danger, the local law enforcement agency will also be notified.

Within six months of their initial employment, mandatory reporters will take a two-hour training course involving the identification and reporting of child abuse and dependent adult abuse, or submit evidence of completing the course within the previous three years. Once the training has been completed, the certificate will remain valid for three years. Employees who have taken the two-hour training course will take the one-hour follow-up course every three years and prior to the expiration of their certificate.

**NOTE: All mandatory reporter training certificates issued prior to July 1, 2019 remain effective for five years. When this certificate expires, subsequent training certificates will be valid for three years.**

**NOTE: For more information, please visit the “Report Abuse and Fraud” section of the Iowa Department of Human Services’ website, located at <http://dhs.iowa.gov/report-abuse-and-fraud>.**

**NOTE: Please remember there are two types of reporters identified in Iowa law: mandatory reporters and permissive reporters. Mandatory reporters are those individuals who are required by law to report suspected incidents of child abuse when they become aware of such incidents within the scope of their employment or professional responsibilities. Permissive reporters are not required by law to report abuse, but may choose to report to the Iowa Department of Human Services. While all licensed school employees, teachers, coaches and paraeducators are mandatory reporters within the scope of their profession, they are considered permissive reporters outside the scope of their profession.**

Approved Reviewed Revised

Date of Adoption:  
December 9, 1974  
Reapproved 1-23-78  
Reapproved 6-2-86  
Amended 8-7-89  
Reapproved 11-16-92  
Reapproved 7-1-96  
Reapproved 11-20-00  
Reapproved 8-25-08  
Amended 8-24-09  
Reapproved 5-26-15  
Revised 7-17-17  
Reapproved 12-19-22

Legal Reference: Iowa Code §§ 232.67 - .77; 235A; 272A; 280.17 (1993), 441 I.A.C., 9.2; 155; 175. 640 I.A.C. 4.9, 1980 op. Att'y Gen. 275.

## SCHOOL CALENDAR AND SCHOOL DAY

### SCHOOL CALENDAR

The school calendar will accommodate the education program of the school district. The school year must consist of a minimum of 1080 hours and includes, but is not limited to, the days for student instruction, staff development, in-service days and teacher conferences. **Each year the minimum school calendar may include up to 5 days or 30 hours of instruction delivered primarily over the internet.**

The academic school year for students shall begin no sooner than August 23. Employees may be required to report to work at the school district prior to that date.

Special education students may attend school on a school calendar different from that of the regular education program so as to be consistent with their individualized Education Program (IEP).

The board, in its discretion, may excuse graduating seniors from up to five days (175 out of 180 days) or 30 hours (1050 out of 1080 hours) of instruction after the school district requirements for graduation have been met. The board may also excuse graduating seniors from making up days missed due to inclement weather if the student has met the school district's graduation requirements.

The Superintendent of Schools, working cooperatively with the professional staff, shall have the responsibility to develop the school calendar for recommendation, approval and adoption by the board annually. Board approval of the school calendar shall occur prior to the time of issuance of personnel contracts for the ensuing year and the calendar shall be considered an official part of these contracts.

The board may amend the official school calendar when the board considers the change to be in the best interest of the school district's education program. The board shall hold a public hearing on any proposed amendments to the school calendar prior to adopting the amended school calendar.

### SCHOOL DAY

The student school day for grades one through twelve will consist of a minimum of six hours, not including the lunch period. The school day consists of the schedule of class instruction, class activities and passing times as established and sponsored by the school district. Time during which students are released from school for parent/teacher conferences may be counted as part of students' instructional time. The minimum school day will meet the requirements as established for the operation of accredited schools.

The board may define the number of days kindergarten will be held and the length of each school day for the students attending kindergarten. The school day will consist of a schedule as recommended by the superintendent and approved by the board.

The school district may also record a day of school with less than the minimum instructional hours if the total hours of instructional time for grades one through twelve in any five consecutive school days equals a minimum of thirty hours, even though any one day of school is less than the minimum instructional hours because of a staff development opportunity provided for the instructional staff, or parent-teacher conferences have been scheduled beyond the regular school day. If the total hours of instructional time for the first four consecutive days equal at least thirty hours because parent-teacher conferences have been scheduled beyond the regular school day, the school district may record zero hours of instructional time on the fifth consecutive school day as a school day. Schedule revisions and changes in time allotments will be made by the superintendent.

When school is forced to close due to weather or other emergencies, the part of the day during which school was in session will constitute a school day. The Superintendent will create administrative regulations necessary to utilize any remote learning opportunities that are available and permitted by law during the period of closure. The provision of special education and accommodations for students who have individualized education programs (IEPs) or Section 504 plans during periods of closure will be determined by each respective IEP or Section 504 team.

It is the responsibility of the superintendent to inform the board annually of the length of the school day.

Approved October 10, 2022

Reviewed

December 19, 2022 Revised

Date of Adoption:

September 9, 1968  
Amended 6-13-72  
Amended 8-22-77  
Amended 6-16-86  
Amended 8-7-89  
Reapproved 11-16-92  
Reapproved 7-1-96  
Reapproved 12-4-00  
Reapproved 8-9-10  
Amended 5-26-15  
Revised 8-8-16

Legal Reference: (Code of Iowa): Iowa Code §§ 20.9; 279.10, 280.3; 299.1 (2). 281 I.A.C. 12.1(7); 41.106. 34 C.F.R. sec. 300, 28 C.F.R. pt. 35, Iowa Code § 256.7 (3) (21) (32), 279.8, .10., 281 I.A.C. 12.1(1), .1(7-10).

## SCHOOL FOOD SERVICE PROGRAM - SCHOOL NUTRITION PROGRAM

### CIVIL RIGHTS COMPLAINTS PROCEDURE

USDA Child Nutrition Programs in Iowa

Procedures for Handling a Civil Rights Complaint

1. Civil rights complaints related to the National School Lunch Program, School Breakfast Program, Afterschool Care Snack Program, Summer Food Service Program, Seamless Summer Option, or Child and Adult Care Food Program are written or verbal allegations of discrimination based on USDA protected classes of race, color, national origin, sex, age, and disability.
2. Any person claiming discrimination has a right to file a complaint within 180 days of the alleged discrimination. See below for additional Iowa Civil Rights information. A civil rights complaint based on the protected classes listed in #1 above must be forwarded to the address on the nondiscrimination statement.
3. All complaints, whether written or verbal, must be accepted by the School Food Authority (SFA)/Sponsor/Organization and forwarded to USDA at the address or link on the nondiscrimination statement within 5 calendar days of receipt. An anonymous complaint should be handled the same way as any other. Complaint forms may be developed, but their use cannot be required. If the complainant makes the allegations verbally or in a telephone conversation and is reluctant or refuses to put them in writing, the person who handles the complaint must document the description of the complaint.
4. There must be enough information to identify the agency or individual toward which the complaint is directed and indicate the possibility of a violation. Every effort should be made to obtain at least the following information:
  - Name, address and telephone number or other means of contacting the complainant;
  - The specific location and name of the organization delivering the program service or benefit;
  - The nature of the incident(s) or action(s) that led the complainant to feel there was discrimination;
  - The basis on which the complainant feels discrimination occurred (race, color, national origin, sex, age, or disability);
  - The names, titles, and addresses of people who may have knowledge of the discriminatory action(s); and
  - The date(s) when the alleged discriminatory action(s) occurred or, if continuing, the duration of such action(s).



5. USDA is the cognizant agency for the Child Nutrition Programs listed and therefore is the first contact for the six protected classes listed in #1 above, for complaints received within 180 days. Civil rights complaints must be submitted to the USDA Office of Civil Rights within five calendar days of receipt and no later than 180 days of the discriminatory act. The link for submission of a complaint is: [program.intake@usda.gov](mailto:program.intake@usda.gov)
  
6. In Iowa, protected classes also include sexual orientation, gender identity, religion or creed and complaints can be filed up to 300 days of occurrence. The address for Iowa complaints is: Iowa Civil Rights Commission, Grimes State Office building, 400 E. 14th St. Des Moines, IA 50319- 1004; phone number 515-281-4121, 800-457-4416; website: <https://icrc.iowa.gov/>.

## SCHOOL FOOD SERVICE PROGRAM NOTICES OF NONDISCRIMINATION

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at 800-877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: <https://www.usda.gov/oascr/how-to-file-a-program-discrimination-complaint>. any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call 866-632-9992. Submit your completed form or letter to USDA by:

1. Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410
2. Fax: 202-690-7442
3. Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider

### Iowa Nondiscrimination Statement

It is the policy of this CNP provider not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, disability, age, or religion in its programs, activities, or employment practices as required by the Iowa Code section 216.6, 216.7, and 216.9. If you have questions or grievances related to compliance with this policy by this CNP Provider, please contact the Iowa Civil Rights Commission, Grimes State Office Building, 400 E 14th St, Des Moines, IA 50319-1004; phone number 515-281-4121 or 800-457-4416; website: <https://icrc.iowa.gov/>.

**CHILD NUTRITION PROGRAMS CIVIL RIGHTS COMPLAINT FORM**

*Upon approval, a fillable form will be created*

**Complaint Contact Information:**

Name: \_\_\_\_\_

Street Address, City, State, Zip: \_\_\_\_\_

County: \_\_\_\_\_ Area Code/Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Complaint Information:**

1. Specific name and location of the entity and individual delivering the service or benefit:
2. Describe the incident or action of the alleged discrimination or give an example of the situation that has a discriminatory effect on the public, potential program participants, or current participants:
3. On what basis does the complainant feel discrimination exists (race, color, national origin, sex, age, disability, creed, sexual orientation, religion, gender identity, political party affiliation, actual/potential parental/family/marital status)?
4. List the names, titles, and business addresses of persons who may have knowledge of the alleged discriminatory action:
5. List the date(s) during which the alleged discriminatory actions occurred, or if continuing, the duration of such actions: \_\_\_\_\_
6. Date complaint received: \_\_\_\_\_
7. Person receiving complaint: \_\_\_\_\_
8. Action(s) taken:

USDA is the cognizant agency for the Child Nutrition Programs listed and therefore is the first contact for the six protected classes of race, color, national origin, sex, age, and disability for complaints received within 180 days. Civil rights complaints must be submitted to the USDA Office of Civil Rights within five calendar days of receipt and no later than 180 days of the discriminatory act. The link for submission of a complaint is: [program.intake@usda.gov](mailto:program.intake@usda.gov)

In Iowa, protected classes also include sexual orientation, gender identity, religion or creed and complaints can be filed up to 300 days of occurrence. The address for Iowa complaints is: Iowa Civil Rights Commission, Grimes State Office building, 400 E. 14th St. Des Moines, IA 50319-1004; phone number 515-281-4121, 800-457-4416; website: <https://icrc.iowa.gov/>.

### SCOPE OF **FOOD SERVICE** PROGRAM

School food service facilities are provided to serve students and all school personnel when school is in session and during school-related activities. Facilities may also be used for food service to: (1) Teacher or other school personnel groups; (2) Parent-teacher meetings; (3) Community-based groups.

The food service program will be under the direction of a school food service director who will establish and maintain production records and a Hazard Analysis Critical Control Point (HACCP) based food safety program, prepare menus and recipes, initiate purchasing, process Iowa eligibility applications, recommend personnel for employment, promotion or dismissal, and conduct in-service training programs.

The board will set, and periodically review, the prices for school lunches and milk. It shall be the responsibility of the superintendent to make a recommendation regarding the prices of school lunch, school breakfast, and milk.

Date of Adoption:

Legal Reference: (Code of Iowa)

September 9, 1968  
Reapproved 7-24-78  
Reapproved 6-16-86  
Reapproved 8-7-89  
Reapproved 11-16-92  
Reapproved 7-1-96  
Reapproved 12-4-00  
Revised 08-09-10  
Reapproved 5-26-15  
Revised 7-17-17

42 U.S.C. §§ 1751 et seq..  
7 C.F.R. Pt. 210 et seq..  
Iowa Code ch. 283A.  
281 I.A.C. 58.

### FINANCIAL SUPPORT

The food service program is operated on a nonprofit basis. The revenue of the food service program will be used only for paying regular operating costs. Supplies of the food service program, including those provided by the United States Department of Agriculture, shall only be used for the lunch program.

District tax funds may be used to provide necessary physical plant facilities, purchase the initial equipment necessary for the establishment of food service in new or existing buildings, and replace major items of equipment.

The District will establish an unpaid student meals account in a school nutrition fund. Funds from private sources and funds from the district flexibility account may be deposited into the unpaid students meals account in accordance with the law. Funda deposited into this account shall be used only to pay individual student meal debt.

Date of Adoption:

Legal Reference: (Code of Iowa)

September 9, 1968  
Reapproved 7-24-78  
Reapproved 6-16-86  
Reapproved 8-7-89  
Reapproved 11-16-92  
Reapproved 7-1-96  
Reapproved 12-4-00  
Reapproved 5-26-15  
Revised 7-17-17

## ELIGIBILITY FOR FREE OR REDUCED PRICE MEALS

Students enrolled and attending school in the school district who meet USDA eligibility guidelines will be provided the school nutrition program services at no cost or at a reduced cost. The district shall make reasonable efforts to prevent the overt identification of students who are eligible for free and reduced price meals.

The district shall, at least twice annually, notify all families of the availability, eligibility criteria and application procedures for free or reduced price meals in accordance with state and federal law.

It shall be the responsibility of the food service director to determine the eligibility of students for free or reduced price school nutrition programs, in accordance with criteria established by state and federal law. If school personnel have knowledge of a student who is in need of free or reduced price meals, school personnel shall contact the food service director.

If a student owes for five or more meals, the food service director may contact the student's parent or guardian to provide information regarding the application for free or reduced price meals.

Employees, students and others will be required to put appropriate funds on deposit for meals consumed.

Date of Adoption:

July 24, 1978  
Amended 6-16-86  
Amended 8-7-89  
Reapproved 7-1-96  
Reapproved 12-4-00  
Revised 8-09-10  
Reapproved 5-26-15  
Revised 7-17-17

Legal Reference: (Code of Iowa)

Public Law 108-265, the Child Nutrition and  
WIC Reauthorization Act of 2004  
42 U.S.C. §§§  
7 C.F.R. Pt. 210 et. Seq. (2010)  
Iowa Code ch. 283A (2011)  
280 I.A.C. 58

## ANTI-BULLYING/ANTI-HARASSMENT POLICY

The Pleasant Valley Community School District is committed to providing all students, employees, and volunteers with a safe and civil school environment in which all members of the school community are treated with dignity and respect. Bullying and/or harassing behavior can seriously disrupt the ability of school employees to maintain a safe and civil environment, and the ability of students to learn and succeed.

Bullying and/or harassment of or by students, employees, and volunteers is against federal, state, and local policy and is not tolerated by the board.

Accordingly, school employees, volunteers, and students shall not engage in bullying or harassing behavior while on school property, while on school-owned or school-operated vehicles, while attending or participating in school-sponsored or sanctioned activities, and while away from school grounds if the conduct materially interferes with the orderly operation of the educational environment or is likely to do so.

Complaints may be filed with the superintendent or superintendent's designee pursuant to the regulation accompanying this policy. **The superintendent is responsible for implementation of this policy and all accompanying procedures.** Complaints will be investigated within a reasonable time frame. **Within 24 hours of receiving a report that a student may have been the victim of conduct that constitutes bullying and/or harassment, the district will notify the parent or guardian of the student.**

**If, as a result of viewing surveillance system data or based on a report from a school district employee, the district determines that a student has suffered bullying or harassment by another student enrolled in the district, a parent or guardian of the student may enroll the student in another attendance center within the district that offers classes at the student's grade level, subject to the requirements and limitations established in Iowa law related to this topic**

A school employee, volunteer, or student, or a student's parent or guardian who promptly, reasonably, and in good faith reports an incident of bullying or harassment, in compliance with the procedures in the regulation, to the appropriate school official designated by the school district, shall be immune from civil or criminal liability relating to such report and to participation in any administrative or judicial proceeding resulting from or relating to the report.

### **Retaliation Prohibited**

Individuals who knowingly file false bullying or harassment complaints and any person who gives false statements in an investigation may be subject to discipline by appropriate measures.

Any student found to have violated or retaliated in violation of this policy shall be subject to measures up to, and including, suspension and expulsion. Any school employee found to have violated or retaliated in violation of this policy shall be subject to measures up to, and including, termination of employment. Any school volunteer found to have violated or retaliated in violation of this policy shall be subject to measures up to, and including, removal from service and exclusion from school grounds.

## **Definitions**

For the purposes of this policy, the defined words shall have the following meaning:

- “Electronic” means any communication involving the transmission of information by wire, radio, optic cable, electromagnetic, or other similar means. “Electronic” includes but is not limited to communication via electronic mail, internet-based communications, pager service, cell phones, and electronic text messaging.
- “Harassment” and “bullying” mean any repeated or potentially repeated electronic, written, verbal, or physical act or other ongoing conduct toward an individual based on any trait or characteristic of the individual which creates an objectively hostile school environment that meets one or more of the following conditions:
  - (1) Places the individual in reasonable fear of harm to the individual’s person or property.
  - (2) Has a substantial detrimental effect on the individual’s physical or mental health.
  - (3) Has the effect of substantially interfering with the individual’s academic or career performance.  
Has the effect of substantially interfering with the individual’s ability to participate in or benefit from the services, activities, or privileges provided by a school.
- “Trait or characteristic of the individual” includes but is not limited to age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or familial status.
- “Volunteer” means an individual who has regular, significant contact with students.

## **Publication of Policy**

The board will annually publish this policy. The policy may be publicized by the following means:

- Inclusion in the student handbook,
- Inclusion in the employee handbook
- Inclusion on the school or school district’s website

Legal References: 20 U.S.C. §§ 1221-1234i.

29 U.S.C. § 794.

42 U.S.C. §§ 2000d-2000d-7.

42 U.S.C. §§ 12101 2et. seq.

Iowa Code §§ 216.9; 280.28; 280.3.

281 I.A.C. 12.3(6).

Morse v. Frederick, 551 U.S. 393 (2007)

Cross References: 102 Equal Educational Opportunity

502 Student Rights and Responsibilities

503 Student Discipline

506 Student Records



Approved 1/10/2022 Reviewed Revised

## ANTI-BULLYING/ANTI-HARASSMENT POLICY - INVESTIGATION PROCEDURES

### Individuals who feel that they have been harassed should:

- Communicate to the harasser that the individual expects the behavior to stop, if the individual is comfortable doing so. If the individual wants assistance communicating with the harasser, the individual should ask a teacher, counselor or principal to help.
- If the harassment does not stop, or the individual does not feel comfortable confronting the harasser, the individual should:
  - tell a teacher, counselor or principal; and
  - write down exactly what happened, keep a copy and give another copy to the teacher, counselor or principal including;
    - what, when and where it happened;
    - who was involved;
    - exactly what was said or what the harasser did;
    - witnesses to the harassment;
    - what the student said or did, either at the time or later;
    - how the student felt; and
    - how the harasser responded.

### Filing a Complaint

An individual who believes that the individual has been harassed or bullied may file a complaint with the superintendent or superintendent's designee. The complaint form is available on [the district website](#) and in a designated location within each school building. If the complainant is a school employee, after filing the complaint with the superintendent or superintendent's designee, the employee may separately notify the parent or guardian of the student alleged to have been harassed or bullied.

An alternate investigator will be designated in the event it is claimed that the superintendent or superintendent's designee committed the alleged bullying or harassment or some other conflict of interest exists. Complaints shall be filed within 180 days of the event giving rise to the complaint or from the date the Complainant could reasonably become aware of such occurrence. The Complainant will state the nature of the complaint and the remedy requested. The Complainant shall receive assistance as needed.

### Investigation

The school district will promptly and reasonably investigate allegations of bullying or harassment upon receipt of a written complaint. The Director of Elementary or Secondary Education will be responsible for handling all complaints alleging bullying or harassment.

The investigation may include, but is not limited to the following:

- Interviews with the Complainant and the individual named in the complaint ("Respondent")
- A request for the Complainant to provide a written statement regarding the nature of the complaint;

- A request for the Respondent to provide a written statement;
- Interviews with witnesses identified during the course of the investigation;
- A request for witnesses identified during the course of the investigation to provide a written statement; and
- Review and collection of documentation or information deemed relevant to the investigation.

The Investigator shall consider the totality of circumstances presented in determining whether conduct objectively constitutes bullying or harassment as defined in Board policy. Upon completion of the investigation, the Investigator shall issue a report with respect to the findings, and provide a copy of the report to the appropriate building principal or Superintendent if the investigation involved the building principal.

The complaint and identity of the Complainant, Respondent, or witnesses will only be disclosed as reasonably necessary in connection with the investigation or as required by law or policy. Similarly, evidence uncovered in the investigation shall be kept confidential to the extent reasonably possible.

### **Decision**

The investigator, building principal or superintendent, depending on the individuals involved, shall inform the Complainant and the accused about the outcome of the investigation. If, after an investigation, a student is found to be in violation of the policy, the student shall be disciplined by appropriate measures, which may include suspension and expulsion. If after an investigation a school employee is found to be in violation of this policy, the employee shall be disciplined by appropriate measures, which may include termination. If after an investigation a school volunteer is found to be in violation of this policy, the volunteer shall be subject to appropriate measures, which may include exclusion from school grounds.

Individuals who knowingly file false bullying and/or harassment complaints and any person who gives false statements in an investigation may be subject to discipline by appropriate measures, as shall any person who is found to have retaliated against another in violation of this policy. Any student found to have retaliated in violation of this policy shall be subject to measures up to, and including, suspension and expulsion. Any school employee found to have retaliated in violation of this policy shall be subject to measures up to, and including, termination of employment. Any school volunteer found to have retaliated in violation of this policy shall be subject to measures up to, and including, exclusion from school grounds.

Revised 8-21-06

Reapproved 5-26-15

Revised 3-25-19

## ~~TO BE COMPLETED BY COMPLAINANT:~~

~~Individuals who feel that they have been harassed should:~~

- ~~• Communicate to the harasser that the individual expects the behavior to stop, if the individual is comfortable doing so. If the individual wants assistance communicating with the harasser, the individual should ask a teacher, counselor or principal to help.~~
- ~~• If the harassment does not stop, or the individual does not feel comfortable confronting the harasser, the individual should:
  - ~~— tell a teacher, counselor or principal; and~~
  - ~~— write down exactly what happened, keep a copy and give another copy to the teacher, counselor or principal including;
    - ~~o what, when and where it happened;~~
    - ~~o who was involved;~~
    - ~~o exactly what was said or what the harasser did;~~
    - ~~o witnesses to the harassment;~~
    - ~~o what the student said or did, either at the time or later;~~
    - ~~o how the student felt; and~~
    - ~~o how the harasser responded.~~~~~~

## ~~COMPLAINT PROCEDURE~~

~~An individual who believes that the individual has been harassed or bullied will notify the Superintendent of Schools or his/her designee. The appointed investigator may request that the individual complete the Harassment/Bullying Complaint form and turn over evidence of the harassment, including, but not limited to, letters, tapes, or pictures. The complainant shall be given a copy of the completed complaint form. Information received during the investigation is kept confidential to the extent possible.~~

~~The investigator, with the approval of the principal, or the principal has the authority to initiate an investigation in the absence of a written complaint.~~

## ~~INVESTIGATION PROCEDURE~~

~~The investigator will reasonably and promptly commence the investigation upon receipt of the complaint. The~~

~~investigator will interview the complainant and the alleged harasser. The alleged harasser may file a written statement in response to the complaint. The investigator may also interview witnesses as deemed appropriate.~~

~~Upon completion of the investigation, the investigator will make written findings and conclusions as to each allegation of harassment and report the findings and conclusions to the principal. The investigator will provide a copy of the findings of the investigation to the principal.~~

#### ~~RESOLUTION OF THE COMPLAINT~~

~~Following receipt of the investigator's report, the principal may investigate further, if deemed necessary, and make a determination of any appropriate additional steps which may include discipline.~~

~~Prior to the determination of the appropriate remedial action, the principal may, at the principal's discretion, interview the complainant and the alleged harasser. The principal will file a written report closing the case and documenting any disciplinary action taken or any other action taken in response to the complaint. The complainant, the alleged harasser and the investigator will receive notice as to the conclusion of the investigation. The principal will maintain a log of information necessary to comply with Iowa Department of Education reporting procedures.~~

#### ~~POINTS TO REMEMBER IN THE INVESTIGATION~~

- ~~• Evidence uncovered in the investigation is confidential.~~
- ~~• Complaints must be taken seriously and investigated.~~
- ~~• No retaliation will be taken against individuals involved in the investigation process.~~
- ~~• Retaliators will be disciplined up to and including suspension and expulsion.~~

#### ~~CONFLICTS~~

~~If the investigator is a witness to the incident, the alternate investigator shall investigate.~~

Revised 8-21-06

Reapproved 5-26-15

Revised 3-25-19